



Midpeninsula Regional
Open Space District

Meeting 23-30

**SPECIAL AND REGULAR MEETING
BOARD OF DIRECTORS OF THE
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

Wednesday, October 25, 2023

**Special Meeting starts at 5:00 PM
Regular Meeting starts at 7:00 PM***

REVISED A G E N D A

Midpeninsula Regional Open Space District Board meetings are held in person at the District's Administrative Office, and by teleconference pursuant to Government Code Section 54953.

Members of the public can attend and participate in the meeting using the following methods:

- 1. In-person at the Midpen Administrative Office – 5050 El Camino Real, Los Altos, CA 94022.*
- 2. Viewing the meeting in real-time at <https://openspace.zoom.us/j/89868170212> or listening to the meeting by dialing (669) 900-6833 or (346) 248-7799 (Meeting ID 898 6817 0212).*

Members of the public may submit written comments to be provided to the Board, or register to make oral comments, as follows:

- Written comments may be submitted via the public comment form at: <https://www.openspace.org/public-comment>.*
- Requests to provide oral comment must be submitted prior to the time public comment on the agenda item is closed. Requests to provide oral comments may be made by:*
 - Submitting a request through the public comment form at: <https://www.openspace.org/public-comment> for those attending via Zoom.*
 - Submitting a request via the paper-based public comment form at the meeting for those attending in-person.*
- Any comments received after the deadline will be provided to the Board after the meeting.*

5:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT – STUDY SESSION

ROLL CALL

- 1. Trail Use Policies and Trail Construction Practices Informational Study Session (R-23-119)**

Staff Contact: Jane Mark, AICP, Planning Manager, Planning Department, and Bryan Apple, Field Capital Project Manager, Land & Facilities Department

General Manager's Recommendation: Receive an informational overview of the Board of Directors-adopted Trail Use Policies and the agency's trail construction practices. No formal Board action required.

ADJOURNMENT

7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

ORAL COMMUNICATIONS

This portion of the agenda is for members of the public to comment on items not on the agenda; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. Individuals are limited to one comment during this section.

ADOPTION OF AGENDA

SPECIAL ORDERS OF THE DAY

Introduction of Staff

- Alex Harker, Capital Project Manager II
- Nguyen Pham, Senior Grants Technician

CONSENT CALENDAR

All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.

1. **Approve the September 13, 2023, and September 25, 2023 meeting minutes**
2. **Claims Report**
3. **Award of Contract to Roundstone Solutions Inc., for new Computer Servers, Software, and Support Services (R-23-120)**

Staff Contact: Owen Sterzl, IT Program Administrator, Information Systems and Technology Department

General Manager's Recommendation:

1. Authorize the purchase of an integrated 3-node computer server hardware system for the administrative office, with 60 months of 24/7 hardware support and onsite installation, for an amount not-to-exceed ~~\$238,715~~~~\$225,555~~.
 2. Authorize the purchase of four computer servers for field offices, with 60 months of 24/7 hardware support and onsite installation, for an amount not-to-exceed ~~\$104,267~~~~99,880~~.
 3. Authorize the purchase of 12 NVIDIA vPC GPU licenses for 60 months to support high performance server virtualization, for an amount not-to-exceed \$9,750.
4. **Authorization for Procuring Ranger Rugged Laptops for Field Use (R-23-121)**

Staff Contact: Owen Sterzl, IT Program Administrator, Information Systems and Technology Department

General Manager's Recommendation: Authorize the purchase of 30 Dell rugged laptops for a not-to-exceed amount of \$131,000.

5. **Approve an Agreement to Exchange Interests in Real Property between Colleen H. Garratt (Garratt) and Midpeninsula Regional Open Space District (District). District to receive a public trail easement along a portion of Skyline Trail traversing the Garratt property (San Mateo County APN 072-271-150) before crossing through Teague Hill Open Space Preserve (San Mateo County APN 072-290-100) in exchange for District quitclaiming an unused access easement over the Garratt property (R-23-122)**

Staff Contact: Jasmine Leong, Real Property Specialist I, Real Property Department
General Manager's Recommendation:

1. Determine that the recommended actions are categorically exempt from the California Environmental Quality Act (CEQA), as set out in the report.
2. By a unanimous vote of the Board of Directors, adopt a resolution authorizing the General Manager or other appropriate officer to execute the Agreement to Exchange Interests in Real Property between the District and Garratt, the easements and deeds referenced therein and related documents.
3. Amend the Use and Management Plan for Teague Hill Open Space Preserve to include the public trail easement to be acquired by the District.
4. Withhold dedication of the public trail easement to be acquired by the District as public open space at this time.

6. **Award of Contract to Sherwood Design Engineers for Engineering and Design Services for the Webb Creek Culvert Replacement Project in Bear Creek Redwoods Open Space Preserve (R-23-123)**

Staff Contact: Ivana Yeung, Capital Project Manager III, Engineering and Construction Department

General Manager's Recommendations:

1. Authorize the General Manager to execute a contract with Sherwood Design Engineers to complete the design, engineering, permitting, and construction oversight for the Webb Creek Culvert Replacement Project for a base contract amount not-to-exceed \$99,690.
2. Authorize a 10% contingency of \$9,969 to be reserved for unanticipated issues, bringing the total not-to-exceed contract amount to \$109,659.

7. **Award of Contract with Questa Engineering Corporation for Engineering and Design Services for the Paulin Crossing and Slide Repair Project in La Honda Creek Open Space Preserve (R-23-124)**

Staff Contact: Leigh Guggemos, Capital Project Manager III, Engineering and Construction Department

General Manager's Recommendations:

1. Authorize the General Manager to enter into a multi-year professional services contract with Questa Engineering Corporation to complete the design, engineering, permitting, and construction oversight for the Paulin Crossing and Slide Repair Project for a base contract amount not-to-exceed \$150,000.
2. Authorize a 10% contingency of \$15,000 to be reserved for unanticipated issues, bringing the total not-to-exceed contract amount to \$165,000.

8. Award of Contract to Confluence Restoration for Plant Installation & Maintenance at Bear Creek Redwoods Open Space Preserve to Address Permit Conditions and Mitigation Requirements for the Phase II Trails Work (R-23-125)

Staff Contact: Amanda Mills, Resource Management Specialist II, Natural Resources Department

General Manager's Recommendations:

1. Award a one-year contract to Confluence Restoration in the amount of \$62,320 for work on the Bear Creek Redwoods Plant Installation & Maintenance Project.
2. Authorize the General Manager to extend the contract for up to four additional one-year terms, based on contractor performance, for a not-to-exceed contract amount of \$268,156 over the five-year term.
3. Authorize a 10% contingency in the amount of \$26,816 over the five-year term to address unforeseen issues, for a not-to-exceed contract amount of \$294,972 over the five-year term.

9. Highway 17 Wildlife and Trail Crossings Funding Exchange Agreement with the Metropolitan Transportation Commission and Santa Clara Valley Transportation Authority (R-23-126)

Staff Contact: Jared Hart, AICP, Senior Planner, Planning Department

General Manager's Recommendations: Authorize the General Manager to execute a Funding Exchange Agreement with the Metropolitan Transportation Commission and Santa Clara Valley Transportation Authority for the exchange of federal regional discretionary funds for Midpeninsula Regional Open Space District non-federal, unrestricted funds for the Highway 17 Wildlife and Trail Crossings project in an amount not to exceed \$500,000.

BOARD BUSINESS

Public comment on agenda items at the time each item is considered by the Board of Directors.

10. Proposals for Recognizing the Contributions and Significant Support of former Board members Larry Hassett and Pete Siemens (R-23-127)

Staff Contact: Joshua Hugg, Governmental Affairs Program Manager, Public Affairs Department

General Manager's Recommendation: Approve the recommendations from the Legislative, Funding and Public Affairs Committee to install a commemorative bench on the Grasshopper Loop Trail at the La Honda Creek Open Space Preserve to recognize former Board member Larry Hassett and to name a Phase II trail at Bear Creek Redwoods Open Space Preserve to recognize former Board member Pete Siemens for their years of service and significant support to the agency and its mission.

11. Disposition of the Quam House and Accessory Structures (R-23-128)

Staff Contact: Omar Smith III, Senior Property Management Specialist, Land and Facilities Department

General Manager's Recommendations:

1. Reject all bids received for the Quam Residence Roadway Repair Project.
2. Approve the demolition of the Quam residence and accessory structures and associated site remediation for an estimated cost of \$400,000.

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

ADJOURNMENT

**Times are estimated and items may appear earlier or later than listed. Agenda is subject to change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District’s Administrative Office located at 5050 El Camino Real, Los Altos, California 94022.

CERTIFICATION OF POSTING OF AGENDA

I, Maria Soria, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on October 19, 2023, at the Administrative Offices of MROSD, 5050 El Camino Real, Los Altos, California, 94022. The agenda and any additional written materials are also available on the District’s website at <http://www.openspace.org>.



Maria Soria, MMC, CPMC
District Clerk

