



Midpeninsula Regional
Open Space District

R-23-121
Meeting 23-30
October 25, 2023

AGENDA ITEM 4

AGENDA ITEM

Authorization for Procuring Ranger Rugged Laptops for Field Use

GENERAL MANAGER'S RECOMMENDATION *dem*

Authorize the purchase of 30 Dell rugged laptops for a not-to-exceed amount of \$131,000.

SUMMARY

The Midpeninsula Regional Open Space District (District) supplies rugged laptops to its ranger staff. Several laptops have reached the end of their life cycle and require replacement. The General Manager recommends the purchase of 30 replacement rugged laptops, with a budget not-to-exceed \$131,000. Laptops would be procured from Granite Data Solutions using a statewide cooperative purchasing agreement. The Fiscal Year 2023-24 budget includes \$137,000 for the Ranger Laptop Refresh project. There are sufficient funds in the budget to cover the cost of the recommendation.

DISCUSSION

In 2017, the District purchased rugged laptops for Ranger staff. These laptops have become an essential tool for Ranger staff to carry out in the field during their daily work. Many of these units are still in use and need replacement. A typical laptop refresh cycle is 5 years. The new laptops would be equipped with the same features staff have depended on in the last several years (e.g., rugged designed cases, daylight readable screens, mobile data cards, and web cams). All patrol vehicles are equipped with a docking station and externally mounted wireless antennas, allowing rangers to conveniently use laptops from their trucks to access email, Microsoft Teams, SharePoint, and other online resources. District IT staff are planning to retrofit the existing docking stations to accommodate the formfactor of the new laptops, which are slightly smaller than the older units.

Rugged laptops would be procured through the Granite Data Solutions statewide purchasing contract. The State's contract with Granite Data Solutions (GDS) (Contractor) provides Dell PC Goods, Desktops, Thin Desktops, Thin Laptops, and Rugged Laptops at equivalent contracted pricing to the State of California and local governmental agencies in accordance with the requirements of Contract # 1-22-70-31A. The Contractor would supply the entire portfolio of products as identified in the contract and be the primary point of contact for data collection, reporting, and distribution of this contract to the State. Section IV.C of the Board Purchasing Policy 3.03, *Public Contract Bidding, Vendor and Professional Consultant Selection, and Purchasing Policy* provides that the District may "join in cooperative purchasing agreements with other public agencies (e.g., the State of California, counties, cities, schools, or other special

district) to purchase goods or services at a price established by that agency through a competitive bidding process”. This provides cost savings to the District and reduces staff time required to conduct an extensive bid process.

FISCAL IMPACT

The Fiscal Year 2023-24 budget includes \$137,000 for the Ranger Laptop Refresh project. There are sufficient funds in the budget to cover the cost of the recommendation.

The recommended action is not funded by Measure AA.

PRIOR BOARD AND COMMITTEE REVIEW

None

PUBLIC NOTICE

Public notice of this Agenda Item was provided as required by the Brown Act.

CEQA COMPLIANCE

This item is not a project subject to the California Environmental Quality Act.

NEXT STEPS

Upon Board authorization, the General Manager will direct staff to purchase the new laptops and deploying them.

Phase 1: Purchase rugged laptops	FY2024
Phase 2: Configure and schedule laptop deployments with Ranger Staff	FY2024-FY2025

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