



Midpeninsula Regional
Open Space District

R-25-123
Meeting 25-28
October 8, 2025

AGENDA ITEM 4

AGENDA ITEM

Authorization to apply for and administer California Hazard Mitigation Grant Program Funding for the Bear Creek Redwoods Parking Lot Culvert Mitigation Project

GENERAL MANAGER'S RECOMMENDATIONS

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1. Authorize the General Manager to sign a revised Hazard Mitigation Grant Program local match commitment letter in the amount of \$455,449 to secure \$1,366,347 in funding for the Bear Creek Redwoods Parking Lot Culvert Mitigation Project from the Department of Homeland Security Federal Emergency Management Agency, to be administered by the California Office of Emergency Services.
2. Adopt a resolution authorizing the General Manager to enter into the Hazard Mitigation Grant Program grant agreement for the Bear Creek Redwoods Parking Lot Culvert Mitigation Project.

SUMMARY

The General Manager recommends authorization to sign a revised local match commitment letter that reflects a new, higher cost estimate for the Bear Creek Redwoods Parking Lot Culvert Mitigation Project (Project). The new requested grant amount is \$1,366,347, with a District match of up to \$455,449. The General Manager also recommends approval of a resolution that, if the Project is awarded Hazard Mitigation Grant Program (HMGP) grant funding, authorizes the General Manager to enter into, and negotiate and execute a grant agreement to administer the grant funding.

DISCUSSION

The Project will replace the existing 60-inch culvert beneath the Bear Creek Redwoods Preserve parking lot enlarging it to a 72-inch culvert to realign it with Santa Clara County's connecting culvert infrastructure under Bear Creek Road. While the Board of Directors (Board) previously approved a recommendation to sign a local match commitment letter for the Project, there has since been a change in the cost estimate, increasing both the grant request amount (now \$1,366,347, up from \$1,143,750) and the match commitment amount (now \$455,449, up from \$381,250). The new amounts retain the original 75% and 25% split, respectively, of the total project cost, \$1,821,796.

The recommendation to authorize the General Manager to enter into an agreement if the Project is awarded a grant is new. Previously, staff was going to return to the Board at a subsequent

meeting for approval of such an agreement. However, because a new authorization is now needed for the local match commitment, approval of the resolution is being requested simultaneously at this time.

FISCAL IMPACT

Upon review and approval of the HMGP application by the funding agency, CalOES, this funding opportunity would have a positive impact of up to \$1,366,347. The District's 25% matching contribution to complete the Project is up to \$455,449.

PRIOR BOARD AND COMMITTEE REVIEW

August 27, 2025: The Board authorized the General Manager to sign the required local match commitment letter under a prior smaller amount ([R-25-113](#), [minutes](#)).

PUBLIC NOTICE

Public notice was provided as required by the Brown Act.

CEQA COMPLIANCE

Submitting grant applications to secure funding is not subject to the California Environmental Quality Act (CEQA). The Project itself has received a Notice of Determination that fulfills the necessary environmental requirements.

NEXT STEPS

If the resolution is approved by the Board, the General Manager will 1) sign the letter of local match commitment to enable the completion and submission of a CalOES HMGP grant application for the replacement and upsizing of the Bear Creek Redwoods Parking Lot Culvert; and 2) if awarded the grant, the General Manager will review the final grant terms from Cal OES and, if in the District's and public's best interest, will enter into a funding agreement and implement the Project upon issuing a notice to proceed. Should the terms be unfavorable, the General Manager will update the Board on recommended next steps.

Attachment

1. Resolution 2025 HMGP BCR Culvert, authorizing the General Manager to enter into an agreement for HMGP funding for the Bear Creek Redwoods Parking Lot Culvert

Responsible Department Head:

Stefan Jaskulak, Chief Financial Officer, Administrative Services

Prepared by / Staff contact:

Carol Schimke, Grants Program Manager, Administrative Services

RESOLUTION NO. 25-____

RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT AUTHORIZING THE GENERAL MANAGER TO ENTER INTO AN AGREEMENT FOR UNITED STATES DEPARTMENT OF HOMELAND SECURITY FEDERAL EMERGENCY MANAGEMENT ADMINISTRATION HAZARD MITIGATION GRANT PROGRAM FUNDING FOR THE BEAR CREEK REDWOODS PARKING LOT CULVERT

WHEREAS, funds were made available to the United States Department of Homeland Security (DHS) Federal Emergency Management Administration (FEMA) through the Hazard Mitigation Grant Program (HMGP); through the Presidential Major Disaster Declaration, DR-4856 (California Wildfires and Straight-line Winds); and

WHEREAS, HMGP funds will be administered by the California Office of Emergency Services (“Cal OES”); and

WHEREAS, the District intends that the Bear Creek Redwoods Parking Lot Culvert (“Project”) will replace and enlarge the parking lot culvert in Bear Creek Redwoods Open Space Preserve.

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT HEREBY:

1. Authorizes the General Manager to enter into an agreement for funding requested through the Hazard Mitigation Grant Program, appropriated to the DHS and administered by Cal OES for the Project.
2. Certifies the District will comply with all federal, state and local environmental, public health, and other appropriate laws and regulations applicable to the projects and will obtain or will ensure that the other project partners obtain all appropriate permits applicable to the projects.
3. Authorizes the General Manager or designee as a representative of the District to conduct negotiations, execute, submit and sign all documents including but not limited to applications, agreements, amendments, payment requests, and other documents which may be necessary to administer grant funding for the proposed project except as such authority is limited by state law and the policies of the District.

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PASSED AND ADOPTED by the Board of Directors of the Midpeninsula Regional Open Space District on October 8, 2025, at a regular meeting thereof, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

Zoe Kersteen-Tucker, Secretary
Board of Directors

Jed Cyr, President
Board of Directors

APPROVED AS TO FORM:

Hilary Stevenson, General Counsel

I, the District Clerk of the Midpeninsula Regional Open Space District, hereby certify that the above is a true and correct copy of a resolution duly adopted by the Board of Directors of the Midpeninsula Regional Open Space District by the above vote at a meeting thereof duly held and called on the above day.

Maria Soria, District Clerk