



Midpeninsula Regional
Open Space District

PROCUREMENT AGENDA ITEM

R-26-30
Meeting 26-08
March 11, 2026

AGENDA ITEM 4

AGENDA ITEM

Contract Amendment for Bear Creek Redwoods North Parking Area Project Mitigation –
Baseline Survey and 2026 Monitoring and Reporting

GENERAL MANAGER'S RECOMMENDATION

Authorize the General Manager to execute a contract amendment with AECOM Technical Services, Inc., of Oakland, California, to provide a baseline survey and associated monitoring and reporting to facilitate mitigation monitoring and reporting for the Bear Creek Redwoods North Parking Area Project in the amount of \$14,799, bringing the contract to a new total amount not-to-exceed \$104,788.

DISCUSSION

On February 13, 2023, under the General Manager's authority, the Midpeninsula Regional Open Space District (District) entered into a multi-year contract with AECOM Technical Services, Inc., (AECOM) to support botanical resource management at Bear Creek Redwoods Open Space Preserve. On July 10, 2024, the District Board of Directors (Board) authorized a contract amendment with AECOM to prepare a Mitigation Monitoring Plan for the Bear Creek Redwoods North Parking Area Project and conduct a riparian delineation for the Bear Creek Stables Maintenance and Repair Project.

The recommended contract amendment would allocate additional funds for AECOM to complete the spring 2026 baseline survey and the initial 2026 monitoring and reporting for the Bear Creek Redwoods North Parking Area Project grassland enhancement mitigation site. This work is required to proceed with the North Parking Area Project, which is in the bidding process with the start of construction planned for late spring 2026. The grassland enhancement mitigation work mitigates the potential impacts of the new parking area by improving the quality of 2.61 acres of grassland habitat approximately 1,000 feet southeast of the new parking area. These enhancement actions include up to three timed mows per year for two growing seasons, invasive species management, and seeding of native grass and forbs species to improve grassland health and biodiversity in the preserve. The proposed contract amendment will provide baseline conditions of the grasslands, prior to the enhancement work, and complete the initial monitoring and reporting of pre-enhancement conditions. Depending on future staff capacity, future years of monitoring and reporting work may be contracted out as well to comply with the mitigation requirements.

BUDGET / FISCAL IMPACT**The current fiscal year budget contains:**

- sufficient funds.
- insufficient funds; the next quarterly budget update will include a reallocation of unspent funds from other budgets to cover for this expenditure.
- insufficient funds; approval of this item requires a fiscal year budget augmentation.
- future fiscal year budgets will include additional funds to complete the contracted work.

Measure AA

- No, this contract is not part of a Measure AA project.
- Yes, this contract is part of a Measure AA project.

PROCUREMENT PROCESS AND SELECTION

On August 31, 2022, the District issued a Request for Qualifications and Proposals for biological on-call services. Firms and entities who responded and were deemed as qualify by District staff were placed on a “pre-qualified” list for up to 4 years. On December 7, 2022, the District issued an RFP for botanical services at Bear Creek Redwoods to three firms on the pre-qualified list.

Consultant	Location	Proposed Fee
AECOM	Oakland, CA	\$35,980
Horizon Water and Environment	Oakland, CA	Declined to submit
Sequoia Ecological Consulting, Inc.	Walnut Creek	\$43,062

After a thorough review by District staff, AECOM was selected as having the best qualifications and experience with the special status species present at the project location while offering a fair and reasonable price.

PRIOR BOARD ACTION SUPPORTING THE PROJECT

July 10, 2024: The Board authorized a contract amendment with AECOM to provide project management, prepare a Mitigation Monitoring Plan for the Bear Creek Redwoods North Parking Area and conduct a riparian delineation for the Bear Creek Stables Capital Maintenance and Repair Project. ([R-24-89](#), [Minutes](#))

PUBLIC NOTICE

Public notice was provided as required by the Brown Act.

CEQA COMPLIANCE

An amendment to a contract is not a project subject to the California Environmental Quality Act (CEQA). Additionally, the proposed field surveys to be conducted by the consultant are categorically exempt from CEQA under Article 19, Section 15306:

Section 15306 exempts basic data collection, research, experimental management, and resource evaluation activities which do not result in a serious or major disturbance to an environmental resource. These may be strictly for information gathering purposes, or as part of a study leading to an action which a public agency has not yet approved, adopted, or funded.

NEXT STEPS

Following Board approval, the General Manager will amend the contract with AECOM to complete the specified tasks.

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