



Midpeninsula Regional  
Open Space District

## PROCUREMENT AGENDA ITEM

R-26-81  
Meeting 26-16  
June 10, 2026

## AGENDA ITEM 4

### AGENDA ITEM

Award of Contract for Driveway Repairs at the Incerpi and Cunha Residences

### GENERAL MANAGER'S RECOMMENDATIONS

1. Authorize the General Manager to award a contract for driveway repairs at the Incerpi and Cunha residences to Silicon Valley Paving, Inc., of San Jose, California, for the base bid work consisting of oil screen and chip seal application, in an amount not to exceed \$126,812.
2. Authorize a 10% contingency in the amount of \$12,682 to be reserved for unanticipated issues, bringing the total not-to-exceed contract amount to \$139,494.

### DISCUSSION

This project will repair two driveways on Midpeninsula Regional Open Space District (District) lands that provide access to staff tenant residences. One driveway extends from Alpine Road to the Incerpi residence located in Skyline Ridge Open Space Preserve. The second driveway extends from Sears Ranch Road to the Cunha residence in La Honda Creek Open Space Preserve. Both driveways are in poor condition, with numerous potholes, surface deterioration, and channels and gullies resulting from water runoff. These issues make access to each residence difficult and warrant timely repair.

The proposed driveway repairs will support the District in meeting its infrastructure maintenance objectives and ensuring reliable, year-round access to District staff residences. The scope of work includes grading, installation of stabilization fabric, placement of Stevens Creek Quarry Class II native material with lime-treated road base, application of an oil screen coat over the compacted surface and a chip-seal finish to ensure proper embedment and durability.

This work represents the first phase of a multi-year Capital Improvement and Action Plan (CIAP) Project focused on restoring and maintaining accessible driveways to District staff residences. Earlier this year, the District conducted a comprehensive evaluation of all District residential driveways. Based on that assessment, the Incerpi and Cunha driveways were identified as the highest priority for repair in Fiscal Year 2025-26. The repairs at each driveway are expected to provide a minimum service life of seven to ten years with proper maintenance.

Construction is anticipated to begin in late June, with substantial completion expected by mid-July 2026. The Project Manager may extend the completion date if work cannot begin as scheduled due to inclement weather or other unforeseen conditions.

**BUDGET / FISCAL IMPACT**

**The current fiscal year budget for project # 63006 – Residential Driveway Replacements contains:**

- sufficient funds.
- insufficient funds; the next quarterly budget update will include a reallocation of unspent funds from other project budgets to cover for this expenditure.
- insufficient funds; approval of this item requires a fiscal year budget augmentation.
- future fiscal year budgets will include additional funds to complete the contracted work.

**Measure AA**

- No, this contract is not part of a Measure AA project.
- Yes, this contract is part of a Measure AA project.

**PROCUREMENT PROCESS AND SELECTION**

A Request for Bids (RFB) was issued on April 23, 2026 via BidNet Direct and released to the builder’s exchange. A legal notice was posted in the San Mateo County Times and a link to the solicitation was posted on the District website. Staff also directly contacted qualified firms about the RFB. One mandatory pre-bid walk was held on April 30, 2026 with six (6) contactors in attendance.

The District publicly opened the bids on May 14, 2026, and Silicon Valley Paving Inc., of San Jose, California was determined to be the lowest responsive and responsible bidder.

Upon review, District staff determined that the bid submitted by Atlas Tree Service Inc., is nonresponsive due to the failure to provide a properly executed bid bond on the required form and the omission of the required corporate resolution. Regardless, Silicon Valley Paving, Inc., remains the lowest responsive and responsible bidder.

The project manager’s estimate, based on recent inspections of roadway conditions, was \$105,000. Below is a list of all bids received:

<b>Bidder</b>	<b>Location</b>	<b>Total Base Bid (Oil Screen and Chip Seal)*</b>
Silicon Valley Paving Inc.	San Jose, CA	\$126,812
SAE Consulting Engineering	San Jose, CA	\$319,030
<del>Atlas Tree Service Inc.</del>	<del>Concord, CA</del>	<del>\$172,262</del>
R&M Paving Contractors	Milpitas, CA	\$167,456

\* Pursuant to the Bid Package, Bid Proposals were evaluated based on the Total Base Bid + Bid Alternate (asphalt paving), Silicon Valey Paving had the lowest Total Base Bid as well as the lowest Base Bid +Alternate. The base bid for oil screen and chip seal was selected as the most cost effective for implementation.

**Contingency Amount**

Given that there are slope issues at each driveway, there may be a need for more base rock material than allocated in the contract. Therefore, the General Manager requests a 10% contingency to allow for additional material that may be required, as well as other unanticipated issues.

**PRIOR BOARD ACTION SUPPORTING THE PROJECT**

None

**PUBLIC NOTICE**

Public notice was provided as required by the Brown Act.

**CEQA COMPLIANCE**

Pursuant to Section 15162 the California Environmental Quality Act (CEQA) Guidelines, the District has determined that the proposed driveway repairs are consistent with the Initial Study / Mitigated Negative Declaration (IS/MND) for the Open Space Maintenance and Restoration Program (Program) (SCH #2021080129), adopted by the Board on September 22, 2021 (Resolution No. 21-32). The Program covers three general categories of activities: (1) routine maintenance activities; (2) small-scale facility improvements; and (3) restoration and enhancement activities. The Program identifies repair and replacement of driveways under the Routine Maintenance category.

The District has determined that the proposed driveway repairs as described herein are consistent with the activities and determinations established in the Program IS/MND for the Open Space Maintenance and Restoration Program and would not result in new or more severe significant environmental impacts, nor would the Project require additional mitigation measures.

**NEXT STEPS**

If approved, the General Manager will enter into a contract with Silicon Valley Paving to complete the driveway repair project at the Incerpi and Cunha Residences. Final contract signature is subject to meeting all District requirements, such as having all required insurance and bonding in place. Work is estimated to commence in June and scheduled to be substantially completed by July 31, 2026.

Attachment

1. Location Site Map

Responsible Department Head:

Brandon Stewart, Department Manager, Facilities and Fleet

Prepared by/contact person/Ggraphic prepared by:

Eduardo Gonzalez, Management Analyst II, Facilities and Fleet

# LOCATION & PROJECT WORK AREA MAP

Former Incerpi Residence

22322 Skyline Blvd, La Honda, CA 94020

Approximately 335 Linear Feet x 15 Feet Wide



Former Cuhna Residence

4150 Sears Ranch Road, La Honda CA 94020

Approximately 1,500 Linear Feet x 15 Feet Wide

