



Midpeninsula Regional
Open Space District

PROCUREMENT AGENDA ITEM

R-25-101
Meeting 25-20
July 23, 2025

AGENDA ITEM 5

AGENDA ITEM

Contract Amendment for Construction Special Inspection Services with BKF Engineers for the Prospect Road Culvert Replacement Project in Fremont Older Open Space Preserve

GENERAL MANAGER'S RECOMMENDATION

Authorize a contract amendment in the amount of \$43,775 with BKF Engineers of Redwood City, California to provide special construction inspection services for the Prospect Road Culvert Replacement Project (Project), bringing the existing contract to a new not-to-exceed total amount of \$138,034.

DISCUSSION

An existing perched culvert running underneath Prospect Road in Fremont Older Open Space Preserve (Preserve) was significantly damaged during the large winter storm events of 2022/2023 (Attachment 1). The Midpeninsula Regional Open Space District (District) entered into contract with BKF Engineers (BKF) on December 13, 2023 to evaluate the damaged culvert and develop construction documents for the repair and stabilization of the culvert and creek channel. The repairs consist of extending the culvert pipe to its original length, constructing a new headwall/footing, completing asphalt road repair above the culvert, and stabilizing the embankment. A Santa Clara County (County) Building Permit was issued for the Project on April 23, 2025. The Building Permit contains required special inspections, testing, and reporting for the construction work that fall outside of BKF's original scope of work. A contract amendment is required to add these additional services to BKF's contract and address the County building permit conditions. This work was not previously included in BKF's fee because the inspection type and frequency were not known until permitting was completed. Construction is scheduled to begin in August and be completed by the end of October 2025.

Scope of Work Under the Proposed Amendment:

BKF shall provide the following services and deliverables:

- Provide Special Inspections and Testing required by the County Building Permit for:
 - Reinforcing steel
 - Concrete
 - Soils
- Provide laboratory reports and inspections to the County Development Services Division

- Provide a project closeout statement to the County confirming that all items were completed per plans and County Building Permit requirements.

BUDGET / FISCAL IMPACT

The current fiscal year budget for project **35034 Prospect Road Culvert Replacement** contains:

- ☐ sufficient funds.
- ☒ insufficient funds; the next quarterly budget update will include a reallocation of unspent funds from other project budgets to cover for this expenditure.
- ☐ insufficient funds; approval of this item requires a fiscal year budget augmentation.
- ☐ future fiscal year budgets will include additional funds to complete the contracted work.

Measure AA

- ☒ No, this contract is not part of a Measure AA project.
- ☐ Yes, this contract is part of a Measure AA project.

PROCUREMENT PROCESS AND SELECTION

BKF was originally selected through a request for proposals/qualifications (RFPQ) process. On October 13, 2023, staff issued the RFPQ via Periscope, posted the RFPQ on the District's website, and sent direct emails to a list of qualified firms. An optional pre-proposal site tour was held on October 26, 2023, attended by representatives from 3 firms. The following firms submitted proposals by the November 9, 2023 deadline.

Firm	Location	Proposed Fee
Sherwood Design Engineers	Santa Cruz, CA	\$239,070
Indigo Civil	Carlsbad, CA	\$90,385
BKF Engineers	Redwood City, CA	\$81,964

The proposals were evaluated using criteria outlined in the RFPQ, including quality of the proposal, implementation approach, and implementation expertise. A consultant selection panel comprised of three staff from Engineering & Construction reviewed the proposals on November 9, 2023 and, based on scoring, BKF was determined to be the best consultant for the Project.

PRIOR BOARD ACTION SUPPORTING THE PROJECT

December 13, 2025 Board Meeting: Award of Contract for Design and Engineering Services for the Prospect Road Culvert Replacement Project at Fremont Older Open Space Preserve ([R-23-148](#), [meeting minutes](#))

July 9, 2025 Board Meeting: Award of Contract to Irish Excavation for Construction Services for the Prospect Road Culvert Replacement Project in Fremont Older Open Space Preserve ([R-25-92](#))

PUBLIC NOTICE

Public notice was provided as required by the Brown Act.

CEQA COMPLIANCE

The potential environmental impacts for the proposed work of the Project were evaluated in the Initial Study/ Mitigated Negative Declaration (IS/MND) for the Open Space Maintenance and Restoration Program (OSMRP) prepared under the California Environmental Quality Act (CEQA), which was certified by the Board on September 22, 2021 ([R-21-126](#)).

NEXT STEPS

Pending Board approval, the General Manager will authorize the BKF contract amendment to provide construction inspection services. Construction will initiate and be completed in Fiscal Year 2026.

Attachment

1. Project Site Map and Enlargement

Responsible Department Head:

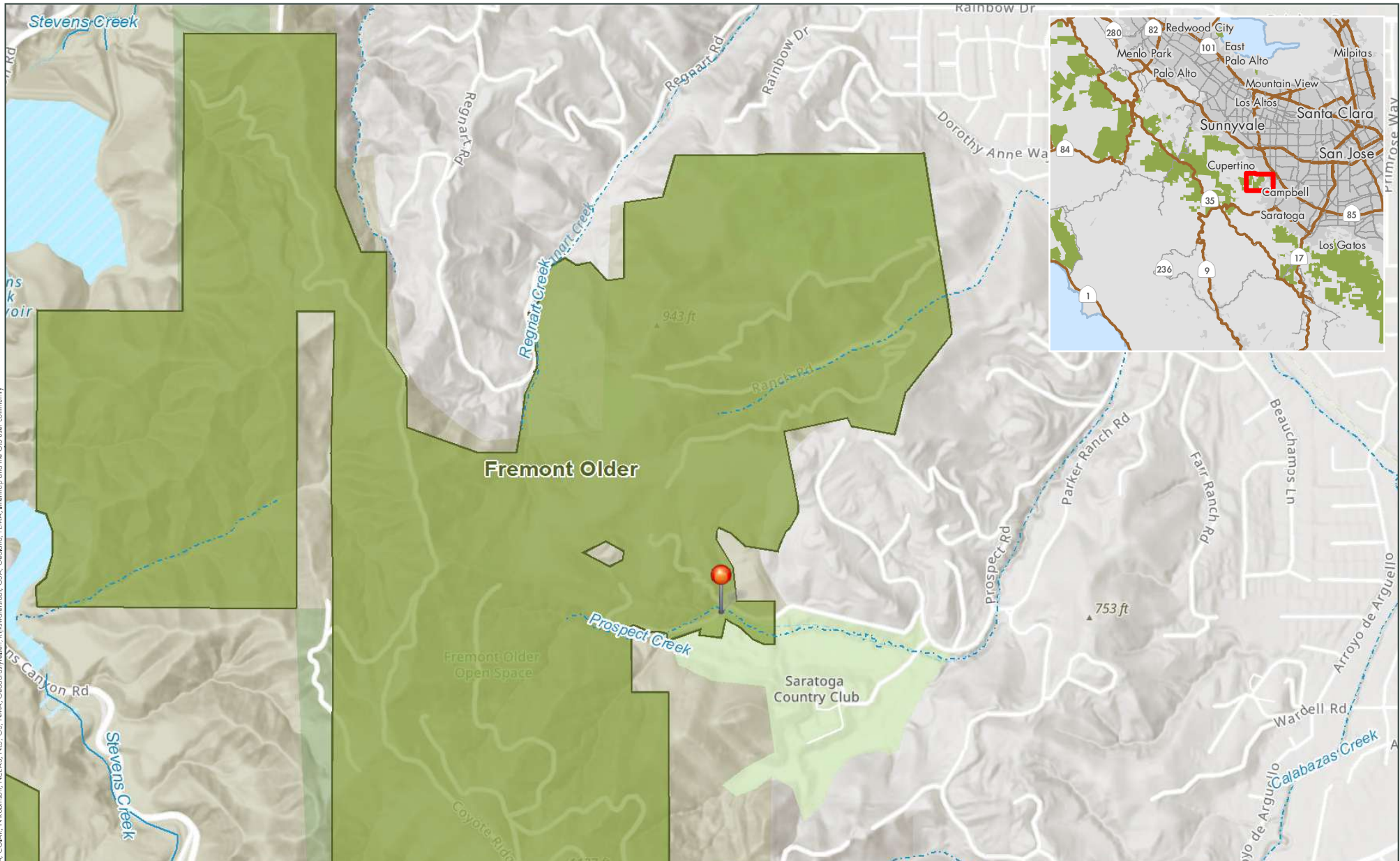
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Alex Harker, Capital Project Manager III, Engineering & Construction



Prospect Road Culvert Replacement



Midpeninsula Regional
Open Space District
(MROSD)
12/13/2023





Prospect Road Culvert Replacement

Gate	Building	---	Trail
● Present	■ Present	---	Preserve Boundary (fill)
Culvert	Trail (classes)		
★ Present	— Paved Road		
	— Unpaved All-Season Road		

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