



Midpeninsula Regional
Open Space District

PROCUREMENT AGENDA ITEM

R-26-73
Meeting 26-15
May 27, 2026

AGENDA ITEM 5

AGENDA ITEM

Contract Amendment with Sherwood Design Engineers for the Bear Creek Redwoods Parking Lot Culvert Replacement Project in Bear Creek Redwoods Open Space Preserve

GENERAL MANAGER'S RECOMMENDATION

Authorize the General Manager to execute a contract amendment in the amount of \$98,226 with Sherwood Design Engineers of Santa Cruz, California, to provide additional geotechnical, surveying, hydrologic and hydraulic study, design, and construction support services for the Bear Creek Redwoods Parking Lot Culvert Replacement Project, bringing the contract total to a new not-to-exceed amount of \$207,885.

DISCUSSION

On October 25, 2023, the Midpeninsula Regional Open Space District (District) entered into a multi-year agreement with Sherwood Design Engineers (Sherwood) for engineering and design services for the Bear Creek Redwoods Parking Lot Culvert Replacement Project (Project). The project scope included engineering design services for up-sizing and replacing the main culvert, and for replacing the headwall at the culvert terminus. The project schedule was intentionally extended to coordinate with the construction of the Bear Creek Redwoods North Parking Area Project, and to allow the District to pursue a grant funding opportunity from the California Governor's Office of Emergency Services (CalOES). The Project is currently at 65% design. The original contract included a 10% contingency in the amount of \$9,969, which has been exhausted for additional design effort to replace minor connecting culverts and a headwall, and drainage improvements to the service road at the end of the parking lot.

Existing studies made available to Sherwood included the geotechnical report completed in 2017 by Butano Geotechnical Engineering, Inc., for the Alma College Cultural Landscape Project. The Sherwood engineers concluded that the geotechnical borings conducted to support the Alma College Cultural Landscape project scope in 2017 did not reach sufficient depths to evaluate groundwater impacts to the culvert and the headwall that are necessary for the Culvert Replacement Project. Additional borings will be performed immediately adjacent to the alignment of the existing culvert, and to a depth such that groundwater impacts can be fully evaluated. This contract amendment includes additional geotechnical borings and engineering design to address groundwater and seismic risk, and the associated permitting support and construction oversight. The recommended contract amendment also includes additional funds for completing a supplemental Hydraulic and Hydrologic Report (H&H) to satisfy California

Department of Fish and Wildlife (CDFW) Section 1602 Streambed Alteration Permit requirements. The General Manager recommends authorizing a contract amendment with Sherwood in the amount of \$98,226 to complete the necessary additional tasks, bringing the contract to a not-to-exceed total amount of \$207,885.

BUDGET / FISCAL IMPACT

The current fiscal year budget for project 35032 – Bear Creek Redwoods Parking Lot Culvert Replacement contains:

- sufficient funds.
- insufficient funds; the next quarterly budget update will include a reallocation of unspent funds from other budgets to cover this expenditure.
- insufficient funds; approval of this item requires a fiscal year budget augmentation.
- future fiscal year budgets will include additional funds to complete the contracted work.

Measure AA

- No, this contract is not part of a Measure AA project.
- Yes, this contract is part of a Measure AA project.

PROCUREMENT PROCESS AND SELECTION

Sherwood was selected through a Request for Qualifications and Proposals (RFQP) process. On August 24, 2023, the District released the RFQP on the District's website and on Periscope. Staff received two (2) proposals on September 21, 2023, and determined Sherwood to be the most qualified firm at a fair and reasonable price. The Board approved the Award of Contract on October 25, 2023.

PRIOR BOARD ACTION SUPPORTING THE PROJECT

October 25, 2023: Award of Contract to Sherwood Design Engineers for Engineering & Design Services for the Bear Creek Parking Lot Culvert Replacement Project in Bear Creek Redwoods Open Space Preserve ([R-23-123](#), [Meeting Minutes](#))

PUBLIC NOTICE

Public notice was provided as required by the Brown Act.

CEQA COMPLIANCE

A contract amendment for design and engineering services is not a project subject to California Environmental Quality Act (CEQA). Potential environmental effects of the proposed project was evaluated pursuant to the Final Environmental Impact Report and approval of the Bear Creek Redwoods Preserve Plan.

NEXT STEPS

Upon Board authorization, General Manager will authorize the contract amendment to Sherwood to provide additional geological borings, hydrologic and hydraulic study, engineering design, and associated additional permit support and construction oversight. Construction is scheduled to take place in Summer 2027.

Attachment

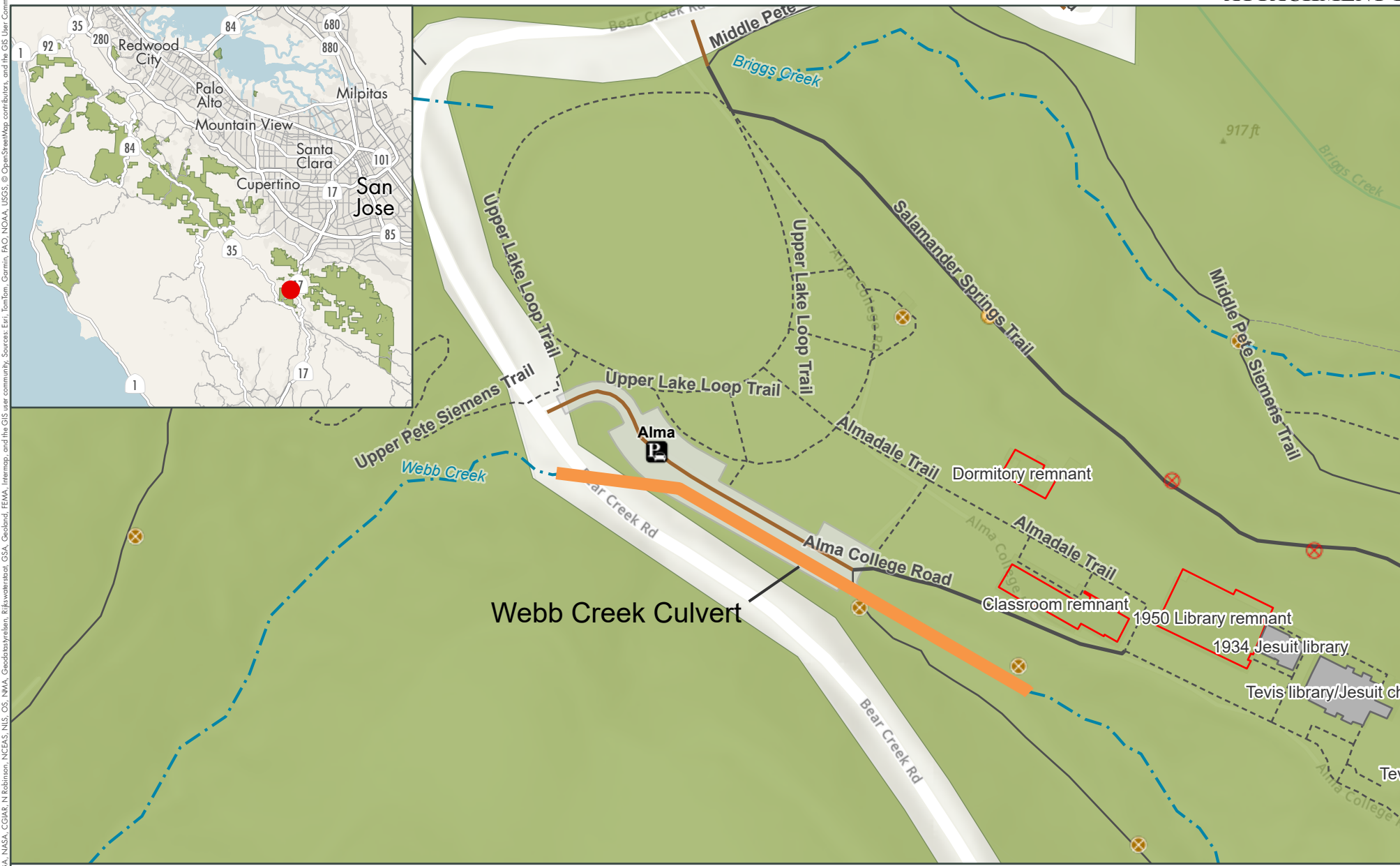
1. Project Map

Responsible Department Head:

Scott Reeves, Engineering & Construction Department

Prepared by/Contact Person

Ivana Yeung, Capital Project Manager III, Engineering & Construction Department



Project Location, BCR Parking Lot Culvert Replacement

- | | | |
|-------------------------|-----------------|-------------------------------|
| Stream | Removed | Unpaved All-Season Road |
| Intermittent | Abandoned | Unpaved Seasonal Road |
| Other | Building | Trail |
| Parking Location | Present | Abandoned / Unmaintained Road |
| Lot | Demolished | Parking Area |
| Culvert | Trail | Preserve Boundary |
| Present | Paved Road | |

Midpeninsula Regional
Open Space District
5/7/2026

