



Midpeninsula Regional
Open Space District

PROCUREMENT AGENDA ITEM

R-26-24
Meeting 26-06
February 25, 2026

AGENDA ITEM 6

AGENDA ITEM

Approval of Agreement with Santa Clara County for Radio Communications Services

GENERAL MANAGER'S RECOMMENDATION

Authorize the General Manager to enter into a new five-year agreement with Santa Clara County for an amount not to exceed \$187,320 to: (1) perform annual radio maintenance and repair, and (2) support implementation of a new digital simulcast radio communications system.

DISCUSSION

Previous and Current Agreements

In June of 2011, the Midpeninsula Regional Open Space District (District) Board of Directors (Board) approved a contract with Santa Clara County (County) for the design, installation, maintenance, and repair of a new radio system ([R-11-57](#)), wherein the County is responsible for the entire system across multiple counties. The agreement was renewed in 2016 and again in 2021. The agreement was amended in 2024 to increase the annual maintenance budget to \$25,000 per year and add the Radio System Assessment and Upgrade project (65407) to the agreement ([R-24-94](#)). The current contract expires in June 2026. However, there are insufficient funds remaining in the current agreement to complete the radio upgrade scope for reasons described below. Therefore, the District and County are proposing to renew the agreement and supplement the radio upgrade budget by \$62,320 and maintain the same level of annual maintenance budget of \$25,000 per year for five years, resulting in a new total contract amount not to exceed \$187,320. The agreement is based on services provided; any unused funds at contract expiration are retained by the District.

Radio System Assessment and Upgrade Project Costs

County participation in the District's Radio System Assessment and Upgrade project is crucial as they will be responsible for the maintenance and repair of the new system.

The proposed new agreement scope of work includes continued County participation in the Radio System Assessment and Upgrade project for a total increase of \$62,320 to account for numerous unanticipated issues that have increased overall costs. These issues include additional site access requests and security escorts for tower visits by staff and consultants, schedule extensions due to delayed or unavailable equipment affected by tariffs and supply chain issues, County technician training on the new system, and increased County review and verification tasks to deploy the new system.

The County is overseeing the District's radio communications system implementation from staging to acceptance. County responsibilities include:

1. Monitor staging of the District's new radio system and ensure the system is ready for deployment.
2. Provide access and escort the vendor to communication sites.
3. Monitor installation of the radio system and ensure that required standards are met.
4. Monitor antenna and microwave dish installations and testing of antenna systems.
5. Monitor radio system final testing, including coverage test.

In addition to the system expertise the County brings through their 15+ years of building, repairing and maintaining the current system at every District radio site, they provide significant cost savings as a government agency by charging four- to five-times less than a traditional commercial vendor.

BUDGET / FISCAL IMPACT

The current fiscal year budget for project 65704 Radio System Assessment and Upgrade contains:

- sufficient funds.
- insufficient funds; the next quarterly budget update will include a reallocation of unspent funds from other budgets to cover for this expenditure.
- insufficient funds; approval of this item requires a fiscal year budget augmentation.
- future fiscal year budgets will include additional funds to complete the contracted work.

Measure AA

- No, this contract is not part of a Measure AA project.
- Yes, this contract is part of a Measure AA project.

PROCUREMENT PROCESS AND SELECTION

This agreement is with a government agency and therefore does not require a solicitation or sole-source justification.

PRIOR BOARD AND COMMITTEE REVIEW

- **June 8, 2011:** The original agreement with the County was approved by the Board ([R-11-57, minutes](#))
- **July 24, 2024:** Amendment to agreement was approved by the Board ([R-24-94, minutes](#))

PUBLIC NOTICE

Public notice was provided as required by the Brown Act.

CEQA COMPLIANCE

This item is not a project subject to the California Environmental Quality Act.

NEXT STEPS

If approved by the Board, the General Manager will execute a five-year agreement with Santa Clara County to perform annual maintenance/repair, provide access to radio sites, verification, and final system testing for the new radio communications system.

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