



Midpeninsula Regional  
Open Space District

## PROCUREMENT AGENDA ITEM

R-25-163  
Meeting 25-32  
December 10, 2025

## AGENDA ITEM 7

### AGENDA ITEM

Renewal of GIS Software Enterprise Agreement

### GENERAL MANAGER'S RECOMMENDATION

Authorize the General Manager to renew a three-year Small County and Municipality Government Enterprise Agreement for geographic information system (GIS) software licensing with Environmental Systems Research Institute, Inc., for an amount not-to-exceed \$191,628.

### DISCUSSION

The Midpeninsula Regional Open Space District's (District) current three-year Enterprise Agreement with Environment Systems Research Institute, Inc., (Esri) expires January 2026. Renewing this agreement will allow the District to continue using Esri's comprehensive suite of geographic information system (GIS) software to deliver cartographic maps, manage GIS databases, conduct spatial analysis, and host web mapping applications. The General Manager recommends renewing the three-year Esri Enterprise Agreement for an amount not-to-exceed \$191,628.

### BUDGET / FISCAL IMPACT

**The current fiscal year budget contains:**

- ☒ sufficient funds.
- ☐ insufficient funds; the next quarterly budget update will include a reallocation of unspent funds from other budgets to cover for this expenditure.
- ☐ insufficient funds; approval of this item requires a fiscal year budget augmentation.
- ☒ future fiscal year budgets will include additional funds to complete the contracted work.

### Measure AA

- ☒ No, this contract is not part of a Measure AA project.
- ☐ Yes, this contract is part of a Measure AA project.

## PROCUREMENT PROCESS AND SELECTION

Esri is the sole source designer and supplier for ArcGIS, the GIS software used by the District. There are no alternative licensing sources since Esri has proprietary ownership and no channel partners for selling its software. Esri offers a specially priced small municipal and county government packaged enterprise agreement that saves the District approximately \$208,000 annually on required software licenses and annual maintenance fees. Board Policy 3.03, *Public Contract Bidding, Vendor and Professional Consultant Selection and Purchasing Policy* provides that a sole source finding can be made "when supplies, materials, equipment, or services are of a unique type, are of a proprietary nature, or are otherwise of such a required and specific design or construction, or are for purposes of maintaining consistency and operational efficiency, so as to be available from only one source."

## PRIOR BOARD ACTION SUPPORTING THE PROJECT

**October 12, 2022:** The Board authorized the General Manager to renew a three-year Small County and Municipality Government Enterprise Agreement for GIS software licensing with Esri for an amount not-to-exceed \$165,000. ([R-22-114](#), [meeting minutes](#)). This agreement ends in January 2026.

## PUBLIC NOTICE

Public notice was provided as required by the Brown Act.

## CEQA COMPLIANCE

This item is not a project subject to the California Environmental Quality Act.

## NEXT STEPS

Pending Board approval, the General Manager would enter into a three-year agreement with Esri.

Responsible Department Head:  
Casey Hiatt, Manager, Information Systems & Technology

Prepared by:  
Marie Lanka, Management Analyst II, Information Systems & Technology

Contact person:  
Jamie Hawk, GIS Program Administrator, Information Systems & Technology