



Midpeninsula Regional  
Open Space District

R-26-06  
Meeting 26-01  
January 14, 2026

## AGENDA ITEM 7

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Election of the Calendar Year 2026 Officers for the Midpeninsula Regional Open Space District Board of Directors

#### GENERAL MANAGER'S RECOMMENDATION

Elect Officers of the Board of Directors for Calendar Year 2026.

#### SUMMARY

Pursuant to Board Policy 1.06 *Board Officers*, the Midpeninsula Regional Open Space District (District) Board of Directors (Board) elects new officers for the calendar year at its first regular meeting in January.

#### DISCUSSION

Public Resources Code §5535 requires the Board to elect from its members a President and Vice-President, and also empowers it to select a Treasurer and Secretary. Board Policy 1.06 provides that this selection will occur at the Board's first regular meeting in January of each year. The term of each officer is for one year. The duties of each officer are as follows:

**President:** The President shall be the presiding officer of the Board and shall assume her/his/their place and duties as such immediately following her/his/their election. The presiding officer shall preserve order at all meetings of the Board, announce its decisions on all subjects, and decide all questions of order, subject to an appeal to the Board. She/he/they shall participate in debate, make motions, and vote on all questions as other members of the Board. The President shall sign all Board-approved ordinances, resolutions, contracts and conveyances on behalf of the District, sign financial instruments as appropriate, and perform such other duties as may be imposed upon her/him/them by the Board.

**Vice-President:** In the absence of the President, or in the event of her/his/their inability to act, the Vice-President shall perform all the powers and duties of the President.

**Treasurer:** The Treasurer shall be a member of the Budget Committee and sign financial instruments as appropriate.

**Secretary:** The Secretary shall countersign all ordinances and resolutions, and the District Clerk shall countersign all contracts and conveyances approved by the Board.

Board Policy 1.06 *Board Officers* (Attachment 1) lists the order of officers to be elected as follows: President, Vice-President, Treasurer, and Secretary. Any member of the Board may nominate any Director for office, and each Board Officer will be elected by a separate vote. Following the close of nominations, election of each Board Officer will proceed by roll call vote and the results recorded in the official minutes of the meeting. The Director receiving a majority of the vote of the members of the Board will be elected. Each of the four Board officers will be elected using this procedure.

At the January 8, 2020 Board meeting ([meeting minutes](#)), the Board discussed various options for determining the next Board member to serve as Board President and Board Vice-President and through consensus set the following guidelines:

1. The Director representing the ward, which ward has not held the position of president for the longest duration of time, could be nominated to serve as the Board President.
2. If the Director representing that ward is newly elected, she/he/they could serve as the Board Vice-President to allow sufficient opportunity to become familiarized with the Board and District before serving as Board President.
3. The ward that has the second longest duration of time since serving as president could be nominated to serve as vice-president.
4. A Director may decline a nomination to the position of president, vice-president, or any other office if desired.

The Board determines the process for deciding which Directors will serve as Board officers for the calendar year and may use the previously discussed guidelines or another process, as determined by the Board.

## **FISCAL IMPACT**

None

## **PRIOR BOARD AND COMMITTEE REVIEW**

None

## **PUBLIC NOTICE**

Notice was provided pursuant to the Brown Act. No additional notice is necessary.

## **CEQA COMPLIANCE**

No compliance is required as this action is not a project under the California Environmental Quality Act (CEQA).

## **NEXT STEPS**

Following the election of Board officers, staff will prepare a new roster for posting and notify the Secretary of State.

Attachments:

1. Board Policy 1.06 Board Officers
2. History of Board Officers as of 2009

Responsible Department Head:

Ana Ruiz, General Manager

Prepared by/Contact person:

Maria Soria, District Clerk/Assistant to the General Manager

# Midpeninsula Regional Open Space District

## Board Policy Manual

Board Officers	Policy 1.06 Chapter 1 – Administration & Government
Effective Date:	Revised Date: 11/13/13
Prior Versions:	

### **Board of Directors: Election of Officers**

Public Resources Code § 5535.

At the first regular meeting in January of each year, the Board of Directors shall choose one of its members, President, and another Vice-President, who shall act for the President in his/her absence or disability. The Board shall choose one of its members to serve as Board Treasurer and another to serve as Secretary.

Each officer shall be voted on separately. Elections shall be by signed ballot and counted by the District Clerk. The candidate receiving a majority of the vote of the members of the Board shall be elected. After the election, the ballots shall be available for public inspection.

### **Duties of the Presiding Officer**

Public Resources Code § 5548.

The President, or in his/her absence, the Vice-President, shall be the presiding officer of the Board and shall assume his/her place and duties as such immediately following his/her election. The presiding officer shall preserve order at all meetings of the Board, announce its decisions on all subjects, and decide all questions of order, subject to an appeal to the board. S/he shall participate in debate, make motions, and vote on all questions as other members of the Board.

The President shall sign all ordinances, resolutions, contracts and conveyances on behalf of the District after they have been approved by the Board, shall sign financial instruments as appropriate, and s/he shall perform such other duties as may be imposed upon him/her by the Board.

In the absence of the President, or in the event of his/her inability to act, the Vice-President shall perform all the powers and duties of the President. If both the President and Vice-President are absent or unable to act, the Board may select a president pro tempore who shall perform all the powers and duties of the President.

### **Board Treasurer**

The Treasurer shall be a member of the Budget Committee and shall sign financial instruments as appropriate.

### **Board Secretary**

Public Resources Code § 5551 and 5552.

Unless otherwise directed by the Board, the Board Secretary shall countersign all ordinances and resolutions and the District Clerk shall countersign all contracts and conveyances approved by the Board. In the absence of a Secretary, or in the event of his/her inability to act, the Board may select a secretary pro tempore who shall perform all the duties of Secretary.

## BOARD OFFICER HISTORY AS OF 2012

YEAR	PRESIDENT	VICE-PRESIDENT	TREASURER	SECRETARY
2012	(Ward 4) Curt Riffle	Jed Cyr	Pete Siemens	Yoriko Kishimoto
2013	(Ward 3) Jed Cyr	Cecily Harris	Pete Siemens	Yoriko Kishimoto
2014	(Ward 7) Cecily Harris	Pete Siemens	Curt Riffle	Larry Hassett
2015	(Ward 1) Pete Siemens	Yoriko Kishimoto	Curt Riffle	Jed Cyr
2016	(Ward 2) Yoriko Kishimoto	Larry Hassett	Curt Riffle	Cecily Harris
2017	(Ward 6) Larry Hassett	Curt Riffle	Jed Cyr	Pete Siemens
2018	(Ward 3) Jed Cyr	Cecily Harris (Through 10/10/18) Pete Siemens (Beginning 10/24/18)	Curt Riffle	Yoriko Kishimoto
2019	(Ward 1) Pete Siemens	Karen Holman	Yoriko Kishimoto	Zoe Kersteen-Tucker
2020	(Ward 5) Karen Holman	Curt Riffle	Yoriko Kishimoto	Jed Cyr
2021	(Ward 4) Curt Riffle	Zoe Kersteen-Tucker	Yoriko Kishimoto	Larry Hassett
2022	(Ward 7) Zoe Kersteen-Tucker	Yoriko Kishimoto	Jed Cyr	Karen Holman
2023	(Ward 2) Yoriko Kishimoto	Margaret MacNiven	Curt Riffle	Craig Gleason
2024	(Ward 6) Margaret MacNiven	Jed Cyr	Craig Gleason	Curt Riffle
2025	(Ward 3) Jed Cyr	Craig Gleason	Curt Riffle	Zoe Kersteen-Tucker