



Midpeninsula Regional
Open Space District

PROCUREMENT AGENDA ITEM

R-26-96
Meeting 26-17
June 24, 2026

AGENDA ITEM 8

AGENDA ITEM

Amendment to Professional Services Agreement with Renne Public Law Group

GENERAL MANAGER'S RECOMMENDATION

(5) *den*

Authorize the General Manager to amend the professional services agreement with Renne Public Law Group (RPLG) to increase the contract amount by \$77,000 for a total not-to-exceed amount of \$125,250 and extend the contract term to June 30, 2028 to include Board Appointee Performance Reviews for fiscal years 2026 and 2027.

DISCUSSION

In February of 2025, Midpeninsula Regional Open Space District (District) executed a one-year, professional services agreement with Renne Public Law Group (RPLG) for services in the amount of \$48,250. The scope of services was for the facilitation of the 360-review evaluation process for two Board Appointees with optional executive coaching. The contract was subsequently amended to have RPLG also facilitate the full Board evaluation process (including facilitation of closed sessions, Board performance evaluation write-ups, and close-out) for an additional \$10,000, bringing the total contract to \$58,250 in Fiscal Year 2025-26 (FY26). The Board of Directors and Board Appointees were pleased with the professional services rendered by RPLG for FY26.

The proposed new contract amendment under Board consideration covers a similar scope of work for FY27 as follows: facilitation of the performance review process for three Board Appointees (General Manager, General Counsel and Controller) at a cost of \$45,000 plus reimbursable expenses of \$10,000, and additional support services, including executive coaching, in the amount of \$12,000.

BUDGET / FISCAL IMPACT

The current fiscal year budget contains:

- sufficient funds.
- insufficient funds; the next quarterly budget update will include a reallocation of unspent funds from other budgets to cover for this expenditure.
- insufficient funds; approval of this item requires a fiscal year budget augmentation.

- future fiscal year budgets will include additional funds to complete the contracted work.

Measure AA

- No, this contract is not part of a Measure AA project.
- Yes, this contract is part of a Measure AA project.

PROCUREMENT PROCESS AND SELECTION

RPLG was selected as one of two vendors to provide professional services after District staff secured quotes from a total of three consultant firms for executive performance reviews and services related to evaluative processes.

PRIOR BOARD ACTION SUPPORTING THE PROJECT

None – the existing agreement was executed under the General Manager’s purchasing authority.

PUBLIC NOTICE

Public notice was provided as required by the Brown Act.

CEQA COMPLIANCE

This item is not a project subject to the California Environmental Quality Act.

NEXT STEPS

Following Board approval, the General Manager will execute a contract amendment with RPLG, increasing the total not-to-exceed contract amount to \$125,250 and extending the agreement to June 30, 2028.

Responsible Department Head:
Stefan Jaskulak, Chief Financial Officer & Director of Administrative Services
Candice Basnight, Human Resources Manager

Prepared by/Contact person:
Candice Basnight, Human Resources Manager