From: Jennifer Woodworth
Subject: Agenda Questions for 12/9/15
Date: Wednesday, December 09, 2015 10:20:17 AM

Good morning all,

Please find responses to questions received related to the 12/9/15 agenda. I will also have printed copies at the meeting tonight, and they have been posted to the website. Thank you.

Director Harris

70842 $8,582.50 Santa Clara County Forum/Two Plotters
What is this?
The Santa Clara Forum was $100 and provided a very informative one-day leadership training for one of the District's rising stars put on by the International City and County Manager's Association. This is type of training is critical to succession planning for the District.

The remaining $8482.50 was for the purchase of 2 Plotters. Plotters are large scale printers that print over-size documents, including large maps and posters. We print maps in-house for public events, meetings, as well as large scale construction plans as part of permit submittals. The last plotter that was purchased was 6 years ago and is no longer functional. HP no longer supports this model; we did first try to repair the plotter, but the repairs were going to cost as much as purchasing a new plotter.

We purchased one 40" plotter and one 24" plotter for the new office lease spaces (AO2, A03, and A04). The 24" plotter will also serve as a backup plotter. When the plotter was out of service, many project managers were waiting to print to submit plans for permits given that one plan set print job costs approximately $1200 at Kinkos or Walgreens.

70902 $3,124.00 Legal Services - CEQA Review
Why are we paying an attorney for CEQA review? Aren't we using a consulting firm to prepare CEQA?
Outside legal counsel is assisting staff with the drafting and negotiation of the Ravenswood Bay Trail Easement as well as reviewing the corresponding environmental document. As part of these negotiations, the SFPUC, the owner of the property the Bay Trail will cross, has informed the District that the City of San Francisco's attorney specializing in CEQA will need to review the environmental document prior to public circulation.

Because of our outside legal's knowledge of the Ravenswood Bay Trail project, CEQA expertise and experience working the SFPUC, their contract included the review of the environmental documents. They will also be working with the SFPUC legal counsel throughout the SFPUC's review of the documents. In addition, various District departments have also reviewed the documents, including the legal department. This additional outside legal support streamlines the complex review and consultation process with the multiple stakeholders and approval processes.

70884 $1,744.86 Consulting Services and Lodging?
We have so many consultants and temporary staffing now. Why are we doing this rather than hiring people as part or full-time employees?
Communication Advantage (Marty Boyer) is currently on contract for the Public Affairs Department

and has assisted with writing the Legislative and External Affairs Specialist position job description, reviewing applicants, and serving on the interview panel. HR has been very busy with other hirings and we tried to expedite this one as a contingent position. Unfortunately, we were not able to find a qualified candidate to fill the position as a contingent, and will be going back to the repost this position in early January.

70892 $675.00 Exec Svc
I thought that we hired Pat O'Brien for the AA Campaign. What now?
Pat O'Brien has been on contract to assist with legislative review and to inform the District on emerging issues of potential concern. He has also provided input in the development of the legislative position job description given his familiarity with these types of positions. He is serving as the interim General Manager of Marin County Parks now and we are no longer using his services.

Jennifer Woodworth, CMC
District Clerk
jwoodworth@openspace.org
Midpeninsula Regional Open Space District
330 Distel Circle, Los Altos, CA 94022
P: (650) 691-1200 - F: (650) 691-0485

E-mail correspondence with the Midpeninsula Regional Open Space District (and attachments, if any) may be subject to the California Public Records Act, and as such may therefore be subject to public disclosure unless otherwise exempt under the Act.