



Midpeninsula Regional  
Open Space District

June 25, 2014  
Board Meeting 14-15

## **SPECIAL AND REGULAR MEETING**

### **BOARD OF DIRECTORS MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

Administrative Office  
330 Distel Circle  
Los Altos, CA 94022

**June 25, 2014**

### **APPROVED MINUTES\***

#### **SPECIAL MEETING**

##### **I. CALL TO ORDER**

President Harris called the Special Meeting of the Midpeninsula Regional Open Space District Board of Directors to order at 6:00 p.m.

##### **II. ROLL CALL**

Members Present: Jed Cyr, Nonette Hanko, Cecily Harris, Larry Hassett, Curt Riffle, and Pete Siemens

Members Absent: Yoriko Kishimoto

Staff Present: General Manager Steve Abbors, General Counsel Sheryl Schaffner, Assistant General Manager Kevin Woodhouse, and Real Property Manager Mike Williams.

##### **1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (GOVERNMENT CODE SECTION 54956.9(d)(1))**

Name of Case: *Midpeninsula Regional Open Space District v. County of Santa Clara, et al.* (Lehigh Quarry CEQA Matter)

Santa Clara County Superior Court Case No. 1-12-CV-236881

California Sixth District Court of Appeals Case No. H040839

The Board of Directors convened into Closed Session at 6:00 p.m. in the Long Ridge Conference Room.

##### **IV. ADJOURNMENT**

President Harris adjourned the Special Meeting of the Board of Directors of the Midpeninsula Regional Open Space District at 7:00 p.m.

**REGULAR MEETING**

**I. CALL TO ORDER**

President Harris called the Regular Meeting of the Midpeninsula Regional Open Space District Board of Directors to order at 7:05 p.m.

**II. ROLL CALL**

Members Present: Jed Cyr, Nonette Hanko, Cecily Harris, Larry Hassett, Curt Riffle, and Pete Siemens

Members Absent: Yoriko Kishimoto

Staff Present: General Manager Steve Abbors, General Counsel Sheryl Schaffner, Assistant General Manager Ana Ruiz, Assistant General Manager Kevin Woodhouse, Public Affairs Manager Shelly Lewis, Website Administrator Cydney Bieber, Administrative Services Manager Kate Drayson, Senior Management Analyst Lynn Tottori, Natural Resources Manager Kirk Lenington, Real Property Manager Mike Williams, Co-Acting Planning Manager Tina Hugg, Co-Acting Planning Manager Meredith Manning, Planning Manager Jane Mark, Human Resources Supervisor Candice Basnight, and Management Analyst Gordon Baillie

**III. REPORT OUT OF CLOSED SESSION (IF NECESSARY)** (The Board shall publicly state any reportable action taken in closed session pursuant to Government Code Section 54957.1)

President Harris noted that there were no actions to report out of closed session.

**IV. ORAL COMMUNICATIONS**

No speakers present.

**V. ADOPTION OF AGENDA**

**Motion:** Director Cyr moved, and Director Siemens seconded the motion to adopt the agenda.

VOTE: 6-0-0 (Director Kishimoto absent)

**VI. SPECIAL ORDER OF THE DAY**

Assistant General Manager Ana Ruiz introduced Jane Mark the new Manager of the Planning Department.

Ms. Mark provided comments related to her previous work with open space and dedication to promoting partnerships with other agencies.

Director Riffle thanked former Co-Acting Planning Managers Tina Hugg and Meredith Manning for their service.

Volunteer Program Manager Paul McKowan thanked District staff and Director Riffle for their assistance in training the Volunteer Trail Patrol members and introduced four new Volunteer Trail Patrol members:

- Louise Wholey
- Gregory Verrilli
- Huey Shin
- Lee Courtney

Media Communications Supervisor Amanda Kim introduced Website Administrator Cydney Bieber who provided a presentation regarding the District's use of social media platforms to increase public awareness of the District. Ms. Bieber summarized how the District is currently using various social media platforms, including Facebook, Twitter, and Instagram, to promote the District and its preserves.

## **VII. CONSENT CALENDAR**

### **1. Approve Minutes of the Special and Regular Board Meetings of June 11, 2014.**

### **2. Approve the Claims Report**

Public hearing opened at 7:12 p.m.

No speakers present.

Public hearing closed at 7:12 p.m.

**Motion:** Director Hanko moved, and Director Riffle seconded the motion to approve the Consent Calendar.

VOTE: 6-0-0 (Director Kishimoto absent)

## **VIII. BOARD BUSINESS**

### **3. Presentation of Measure AA Exit Poll Results (Voter Response Poll) (R-14-90)**

General Manager Steve Abbors introduced Dr. George Manross of the Strategic Research Institute who provided a presentation summarizing an exit poll conducted on June 3<sup>rd</sup> and 4<sup>th</sup> following the June 3, 2014 election. The exit poll sought to measure awareness of the District and voters' perception of Measure AA. Dr. Manross described the results of the exit poll and how they compared to the election results, including breakdowns of the voting by various demographics. Finally, Dr. Manross made suggestions for the District going forward to continue to reach more members of the public.

Public hearing opened at 8:13 p.m.

No speakers present.

Public hearing closed at 8:14 p.m.

No Board action required.

**4. Year-End Review of the Fiscal Year 2013-14 District Budget and Expenditure (R-14-85)**

General Manager Steve Abbors introduced Senior Management Analyst Lynn Tottori who provided the staff report summarizing the District's budgeted and actual expenditures for Fiscal Year 2013-14. Ms. Tottori summarized streamlining processes that were implemented during FY2013-14.

Board members asked several questions regarding Rancho San Antonio and the District's agreement with Santa Clara County related to the property.

Public hearing opened at 8:46 p.m.

No speakers present.

Public hearing closed at 8:46 p.m.

**Motion:** Director Riffle moved, and Director Cyr seconded the motion to accept the Year-End Review of the Fiscal Year 2013-14 Budget and Expenditures.

VOTE: 6-0-0 (Director Kishimoto absent)

**IX. COMMITTEE REPORTS**

No committee reports provided.

**X. STAFF REPORTS**

Mr. Abbors provided comments on a variety of projects currently underway which are related to the implementation of Measure AA, including the Organizational Study, Vision Plan Implementation, creation of the Oversight Committee, and transformation of the District's financial model. The end result should be more of a steady-state for the organization, but the Board and District staff should expect another year of change to achieve that goal.

Director Hanko noted the importance of the Oversight Committee and the role the Citizen's Advisory Committee.

**XI. DIRECTOR REPORTS**

The Board submitted their compensatory forms to the District Clerk.

Director Siemens reported that he has visited a variety of local and national parks recently.

Director Riffle reported that he met with Supervisor Horsley and discussed opportunities to work together and will be addressing the docent class.

Director Cyr reported his attendance at the Mt. Umunhum staff event and very much enjoyed hiking the new trail and attended the Bay Area Ridge Trail event.

Director Hassett also attended the staff event at Mt. Umunhum and was able to hike the new trail and commented on the impressive nature of the trail. Director Hassett also attended the Bay Area Ridge Trail event and discussed the high quality of trail work done by field staff.

**XII. ADJOURNMENT**

President Harris adjourned the regular meeting of the Board of Directors of the Midpeninsula Regional Open Space District at 9:06 p.m.

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Jennifer Woodworth, CMC  
District Clerk