



Midpeninsula Regional  
Open Space District

Meeting 11-11

**SPECIAL AND REGULAR MEETING  
BOARD OF DIRECTORS  
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

**April 27, 2011**

**MINUTES**

**CLOSED SESSION**

**I. ROLL CALL**

President Hassett called the Closed Session Meeting to order at 5:00 p.m. The Closed Session concluded at 7:00 p.m.

Members Present: Curt Riffle, Pete Siemens, Cecily Harris, Yoriko Kishimoto, Jed Cyr and Larry Hassett

Members Absent: Nonette Hanko

Staff Present: General Manager Steve Abbors, General Counsel Sue Schectman, and Attorney Cepidah Roufougar

**REGULAR SESSION**

**I. ROLL CALL**

President Hassett called the Regular Session Meeting to order at 7:00 p.m.

Members Present: Curt Riffle, Pete Siemens, Cecily Harris, Yoriko Kishimoto, Jed Cyr and Larry Hassett

Members Absent: Nonette Hanko

Staff Present: General Manager Steve Abbors, General Counsel Sue Schectman, Planning Manager Ana Ruiz, Real Property Manager Mike Williams, Public Affairs Manager Rudy Jurgensen, Operations Manager David Sanguinetti, Administrative Services Manager Kate Drayson, Public Affairs Specialist Kristi Britt, Support Services Supervisor David Topley, Assistant General Counsel James Atencio, GIS Coordinator Casey Cleve, Senior Resource Planner Kirk Lenington, and District Clerk Michelle Radcliffe.

President Hassett stated there were no reportable actions for Closed Session Agenda Items #1 and #2

**II. ORAL COMMUNICATIONS**

There were none.

**III. ADOPTION OF AGENDA**

The Agenda was amended to the discuss Agenda Items in the following order: Agenda Item #6, Agenda Item #5, Agenda Item #10. Thereafter the District Board meeting will adjourn and convene to the meeting of the the Midpeninsula Regional Open Space District Financing Authority to discuss Agenda Item #1. The Board will then reconvene to the District Board meeting and discuss Agenda Item #7, Agenda Item #8, and Agenda Item #9.

**Motion:** Upon motion by Director Cyr, seconded by Director Kishimoto, and unanimously passed, the Board adopted the agenda as amended. (Vote: 6-0-0; Absent: Hanko)

**IV. ADOPTION OF CONSENT CALENDAR**

**Motion:** Upon motion by Director Riffle, seconded by Director Kishimoto, and unanimously passed, the Board approved adoption of the Consent Calendar to approve the **Minutes of March 23, 2011; Communication Lease Agreement Amendment and Exercise of Option with Crown Castle MU, LLC at Rancho Antonio Open Space District;** and **Revised Claims 11-07.** (Vote: 6-0-0; Absent: Hanko)

**V. BOARD BUSINESS****A. Agenda Item 6** – Authorization to Extend the Existing Contract with Design Concepts for Graphic Design Services for a Portion of Fiscal Year 2011-12 (R-11-37)

Public Affairs Specialist Kristi Britt explained that the District entered into a three-year contract with Design Concepts for Graphic Design Services and that the contract is up in FY2010-11. She stated that the District solicited proposals for graphic design services to begin in FY2011-12, with an option to extend the contract for FY2012-13 and FY2013-14 with Board approval and explained that because the Project Manager will be out on leave for six months, the District is unable to proceed with implementing a new contract. Ms. Britt stated that the General Manager recommends extending the current graphic design contract with Design Concepts for an additional eight months in FY2011-12 until the Project Manager return at which a new Request for Proposals process will be conducted. Brief discussion ensued.

**Motion:** Upon motion by Director Cyr, seconded by Director Siemens, and unanimously passed, the Board approved extending the District's graphic design contract with Design Concepts. (Vote: 6-0-0; Absent: Hanko)

**B. Agenda Item 5** – Informational Presentation on the San Francisco Bay Area Upland Habitat Goals Project (R-11-56)

GIS Coordinator Casey Cleve introduced members of the San Francisco Bay Area Upland Habitat Goals Project Team which included Nancy Schaefer with Land Conservation Services, Stuart Weiss with Creekside Center for Earth Observation, and Ryan Branciforte with the Bay Area Open Space Council. The team provided an update on the San Francisco Bay Area Upland Habitat Goals Project and discussion was held on the initial findings of the team and the projects next steps.

No action was taken by the Board.

**C. Agenda Item 10** – Resolution Ratifying Approval to Issue 2011 Revenue Bonds (R-11-48)

District Controller Mike Foster reported that the Board approved issuance of the 2011 Revenue Bonds at its meeting on November 17, 2010, but due to market conditions, the District did not issue the revenue bonds at that time. He explained that market conditions have since improved and that the resolution brought before the Board is to ratify the resolution passed on November 17, 2010. Brief discussion ensued.

**Motion:** Upon motion by Director Kishimoto, seconded by Director Siemens, and unanimously passed, the Board approved the resolution to ratify the approval to issue 2011 Revenue Bonds. (Vote: 6-0-0; Absent: Hanko)

At 8:13 p.m., the Board adjourned the Regular Meeting of the Midpeninsula Regional Open Space District and convened the Regular Meeting of the Midpeninsula Regional Open Space District Financing Authority.

## **REGULAR SESSION OF THE FINANCING AUTHORITY**

### **I. ROLL CALL**

Members Present: Curt Riffle, Pete Siemens, Yoriko Kishimoto, and Larry Hassett

Members Absent: Supervisor Liz Kniss

Staff Present: General Manager Steve Abbors, District Controller Mike Foster, General Counsel Sue Schectman, Bond Counsel Chris Lynch, Underwriter Tom Lockhart from Stone and Youngberg, and District Clerk Michelle Radcliffe

#### **A. Financing Authority Agenda Item 1 – Resolution Ratifying Approval to Issue 2011 Midpeninsula Regional Open Space District Financing Authority Revenue Bonds (R-11-55)**

Mr. Foster explained that the Financing Authority approved issuance of the 2011 Revenue Bonds at its meeting on November 17, 2010, but due to market conditions, the Financing Authority did not issue the revenue bonds at that time. He further explained that market conditions have since improved and that the resolution brought before the Financing Authority Board is to ratify the resolution passed on November 17, 2010. Brief discussion ensued.

**Motion:** Upon motion by Director Siemens, seconded by Director Riffle, and unanimously passed, the Financing Authority Board approved the resolution to ratify the approval to issue 2011 Revenue Bonds. (Vote: 4-0-1; Absent: Kniss)

At 8:25 p.m., the Financing Authority Board adjourned the Regular Meeting of the Midpeninsula Regional Open Space District Financing Authority and re-convened the Regular Meeting of the Midpeninsula Regional Open Space District with Directors Riffle, Harris, Kishimoto, Cyr, Siemens and Hassett present.

## **REGULAR SESSION (CONTINUED)**

### **V. BOARD BUSINESS (CONTINUED)**

#### **D. Agenda Item 7 – Appointment of Director to the Ad Hoc Board Appointee Evaluation Committee (R-11-58)**

President Hassett reported that Director Hanko has requested that she resign from the Board Appointee Evaluation Ad Hoc Committee as she will be out of the state during the summer. President Hassett recommended that Director Cyr be appointed in her place.

**Motion:** Upon motion by Director Kishimoto, seconded by Director Riffle, and unanimously passed, the Board approved the appointment of Director Cyr to the Board Appointee Evaluation Committee. (Vote: 6-0-0; Absent: Hanko)

**E. Agenda Item 8** – Tentative Adoption of the Complete Set of Resource Management Policies of the Midpeninsula Regional Open Space District (R-11-18)

Senior Resource Planner Kirk Lenington provided an update on changes made to the draft policies. Discussion ensued. Mr. Lenington stated that staff anticipates having the policies adopted in August after environmental review. No action was taken.

**F. Agenda Item 9** – Authorization to Purchase Five (5) Vehicles at a Total Cost Not to Exceed \$395,000 (R-11-48)

Support Services Supervisor David Topley reported that two patrol trucks, two maintenance trucks, and a water truck needed to be replaced because they have reached or are approaching high mileage (70,000+ miles) and that the vehicles are at the end of the District's life cycle. He also reported that due to California Air Resources Board (CARB) regulations, one of the maintenance trucks need to be replaced and that it is more cost effective to replace the vehicle than retrofit it. He explained that the funds for the purchase are in the FY2011-12 budget. Brief discussion ensued.

**Motion:** Upon motion by Director Siemens, seconded by Director Riffle, and unanimously passed, the Board authorized the purchase of five vehicles. (Vote: 6-0-0; Absent: Hanko)

**VI. INFORMATIONAL REPORTS**

**COMMITTEE REPORTS**

There were no Committee reports.

**STAFF REPORTS**

Public Affairs Manager Rudy Jurgensen reported that he, General Manager Steve Abbors, President Hassett, Director Riffle and Director Cyr are going to Sacramento on April 28<sup>th</sup> to meet with Assembly Members regarding AB612.

Planning Manager Ana Ruiz provided an update on the El Corte de Madera Staging Area and the pre-bid meeting on the project to remove a failing culvert at Big Dipper Ranch.

District Clerk Michelle Radcliffe announced that the June 8<sup>th</sup> Board meeting will be held on the San Mateo coast and will begin at 7:00 p.m.

General Manager Steve Abbors reported that he had lunch with retired Mountain View City Manager Kevin Duggan and spoke briefly about AB612. He also reported that the Peninsula Working Group met and discussed how best to move forward in the future.

**DIRECTOR REPORTS**

The Directors submitted their compensable meeting forms to the District Clerk.

Director Cyr thanked Mr. Sanguinetti for providing pictures of the White Oaks Trail. Director Kishimoto reported that she met with POST and stated that POST expressed appreciation for being involved in the District's strategic plan process.

Director Riffle reported that he participated in an Earth Day volunteer project at La Honda Open Space Preserve and helped pull thistle weeds around Pond DR06.

President Hassett reported that he attended the Kings Mountain Association meeting and provided a brief summary of the meeting to the Board. He stated that he will be out on May 11<sup>th</sup> and that Director Riffle will preside at that meeting.

**VII. ADJOURNMENT**

President Hassett adjourned the Regular Meeting of the Board of Directors of the Midpeninsula Regional Open Space District at 9:12 p.m.

Michelle Radcliffe, CMC  
District Clerk