



Midpeninsula Regional  
Open Space District

**Meeting 11-28**

**SPECIAL MEETING  
BOARD OF DIRECTORS  
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

**October 19, 2011**

**MINUTES**

**SPECIAL MEETING**

**I. ROLL CALL**

President Hassett called the Regular Meeting of the Midpeninsula Regional Open Space District Board of Directors to order at 7:00 p.m.

Members Present: Curt Riffle, Yoriko Kishimoto, Pete Siemens, Cecily Harris, Nonette Hanko, Jed Cyr, and Larry Hassett

Members Absent: None

Staff Present: General Manager Steve Abbors, General Counsel Sue Schectman, Assistant General Counsel James Atencio, Planning Manager Ana Ruiz, GIS Coordinator Casey Cleve, GIS Technician Zach Alexander, Public Affairs Manager Rudy Jurgensen, Real Property Manager Mike Williams and District Clerk Michelle Radcliffe

**II. SPECIAL ORDER OF THE DAY**

**Motion:** Upon motion by Director Cyr, seconded by Director Kishimoto, and unanimously passed, the Board approved the resolution honoring Assemblymember Rich Gordon. (Vote: 7-0-0)

**III. ADOPTION OF AGENDA**

**Motion:** Upon motion by Director Riffle, seconded by Director Cyr, and unanimously passed, the Board adopted the agenda as amended. (Vote: 7-0-0)

**IV. ADOPTION OF CONSENT CALENDAR**

**Motion:** Upon motion by Director Riffle, seconded by Director Kishimoto, and unanimously passed, the Board approved adoption of the Consent Calendar to approve **Revised Claims No. 11-28**. (Vote: 7-0-0)

**V. BOARD BUSINESS**

- 1. Agenda #4** – Consideration of General Counsel Recruitment Process, Timeline, Candidate Profile and Transition Process; Authorize Board Appointee Evaluation Committee to Undertake Next Steps in the Recruitment Process (R-11-107)

Director Riffle introduced Bobbie Peckham of Peckham and Associates and reported that the Board Appointee Evaluation Committee had met with Ms. Peckham to discuss the recruitment process, timeline, and candidate profile. Ms. Peckham provided an overview of the recruitment timeline and process and explained that due to timing, the new General Counsel is anticipated to be the end of February instead of the January timeline as initially anticipated. Director Riffle explained that a transition plan is needed to insure that there is not a gap between the vacancy in the General Counsel and that the Committee recommends that the current General Counsel, Sue Schectman, serve as the District's General Counsel until her successor is appointed.

Brief discussion was held and Ms. Peckham answered questions from the Board regarding the recruitment timeline and process and encouraged the Board to contact her directly with any other questions they might have.

**Motion:** Upon motion by Director Harris, seconded by Director Siemens, and unanimously passed, the Board approved the proposed General Counsel recruitment process, timeline, and candidate profile.

**Motion:** Upon motion by Director Cyr, seconded by Director Hanko, and unanimously passed, the Board assigned the Board Appointee Evaluation Ad Hoc Committee to work with Peckham and McKenney to initiate advertisement for the General Counsel position, to solicit applications, to review and screen applications and recommend the first group of the top qualified applicants, and return to the Board for review and approval. (Vote: 7-0-0)

**Motion:** Upon motion by Director Kishimoto, seconded by Director Siemens, and unanimously passed, the Board approved the transition plan for temporary services in the General Counsel position until appointment of new General Counsel. (Vote: 7-0-0)

- 2. Agenda Item #5** – Consideration of District Ward Boundary Re-Alignment (Redistricting) (R-11-104)

GIS Coordinator Casey Cleve explained that at the August 24, 2011 meeting, the Board was presented with redistricting criteria to assist with altering the District's ward boundaries based on the 2010 United States census data. She also explained that at that same meeting the Board reviewed three possible scenarios on ward boundary changes and that the Board chose "Scenario 2" as the preferred ward boundaries. Finally, Ms. Cleve

explained that the Board requested additional criteria to ensure that minority voting strengths is not diminished as a result of redistricting to be added to the redistricting criteria. Brief discussion ensued.

**Motion:** Upon motion by Director Siemens, seconded by Director Hanko, and unanimously passed, the Board approved the revised re-districting criteria and approved the resolution altering existing ward boundaries based on the 2010 United States Census data. (Vote: 7-0-0)

## **VI. INFORMATIONAL REPORTS**

### **COMMITTEE REPORTS**

Director Riffle reported that the Board Appointee Evaluation Committee had reported on their meeting during the General Counsel recruitment agenda item.

Director Riffle also reported that the Administration and Budget Committee met on October 6<sup>th</sup> and that this year's process was streamlined to highlight only major changes to the budget. He stated that the Committee reviewed the midyear budget adjustments in one meeting and that the second meeting has been canceled.

### **STAFF REPORTS**

Public Affairs Manager Rudy Jurgensen reminded the Board that the District's Volunteer Recognition Event will be held on November 4<sup>th</sup> at the Quinlan Community Center in Cupertino. He then reported that Public Affairs Specialist Kristi Britt and Communications Specialist Leigh Ann Gesner have returned from maternity leave. Next, he gave an updated on the Healthy Trails Program and stated that the program has been scaled back due to staff capacity and that staff is in contact with doctors to determine the level of interest they may have in working with the District.

Planning Manager Ana Ruiz provided an update on the Cooley Landing Phase I Trail improvements and reported that bids have been submitted from a number of contractors. She also reported that trees have been removed at Schilling Lake dam crest and that there are a few logs that could be used for Mary Davey Bench. Next, Ms. Ruiz announced that Ravenswood Open Space Preserve will be closed to prepare for the work that will begin onsite. Lastly, she reported that the bridge at the Dennis Martin Creek Crossing at Thornwood Open Space Preserve was installed a few weeks ago and have been used by equestrians.

Real Property Manager Mike Williams reported that he had lunch with San Mateo County Farm Bureau Director Bill Gast and had a brief discussion on the POST October Farm property.

General Counsel Sue Schectman provided the Board with an update on the Mindego Ranch vehicle fatality. She also reported that the District received a counter-proposal on from the Trues regarding the Mindego landfill.

General Manager Steve Abbors thanked Mike Williams for being the acting General Manager assignment while he was on vacation. Then, he briefly spoke on the District's Healthy Trails Program.

**DIRECTOR REPORTS**

The Directors submitted their compensable forms to the District Clerk.

Director Siemens reported that he was interviewed by KTVU Channel 2 news regarding marijuana eradication at Bear Creek Redwoods.

Director Cyr reported that he lead two group hike at Picchetti Ranch Open Space Preserve and Bear Creek Open Space Preserve.

Director Hanco shared highlights of her vacation in Hawaii.

Director Kishimoto reported that the District was featured in a local Chinese newspaper. She also reminded the Board that there will be a Watershed Summit planning meeting on October 20<sup>th</sup>.

Director Harris shared highlights from the 2011 Special Parks District Forum and stated that the she and Director Cyr went to Washington, DC to speak with members of Congress. Director Riffle reported that he attended an event hosted by the Committee for Green Foothills on October 2<sup>nd</sup> and stated that District should attend more events as a way to get its name out in the community.

President Hassett provided highlights of the South Skyline Association meeting he attended.

**VII. ADJOURNMENT**

President Hassett adjourned the Regular Meeting of the Board of Directors of the Midpeninsula Regional Open Space District at 8:10 p.m.

Michelle Radcliffe, CMC  
District Clerk