



Midpeninsula Regional  
Open Space District

R-13-15  
Meeting 13-02  
January 23, 2013

## AGENDA ITEM 6

### AGENDA ITEM

Appointment of Standing Committee Members for Calendar Year 2013

### BOARD PRESIDENT'S RECOMMENDATION

A handwritten signature in black ink, appearing to be "GPA", is written over the text "BOARD PRESIDENT'S RECOMMENDATION".

Approve the President's appointments to the Board Standing Committees as well as approve the appointments of Board representatives to other bodies, and determine the compensation status for attendance at Board Committee meetings.

### SUMMARY

Every year, the newly elected Board President appoints members to each of the Board's Committees. At its December 19, 2012 Special Board Meeting, the Board approved changes to the District's Committee structure and scheduling process and those changes are reflected in the appointments being made for Calendar Year 2013.

### DISCUSSION

At its December 19, 2012 Special Board Meeting, the Board approved changes to the District's Committee structure and scheduling process due to the growth and size of the District and the complexity of its activities. The Board approved converting the Board Appointee Evaluation Committee into a Standing Committee, dissolving the Sierra Azul/Bear Creek Redwoods, Facilities, and Cooley Landing Ad Hoc Committees and combining them into the Planning and Natural Resources Committee (formerly named as the Use and Management Committee), and approved a Committee meeting schedule. The Board decided that it may create Ad Hoc Committees for a specific issue and that the Ad Hoc Committee must sunset no later than the end of each calendar year.

The Board of Directors Rules of Procedure Sections 1.80 through 1.83 states that the Board President appoints Board members to annual Standing Committees and to represent the District on outside bodies, with the consent of the Board. The Rules of Procedures is currently being amended to reflect the decisions made by the Board at its December 19, 2012 Special Board Meeting and will be brought forward to the Board in February for approval.

As presently reconstituted, the five (5) Board Standing Committees are:

1. Action Plan and Budget Committee (ABC)
2. Legislative, Funding and Public Affairs Committee (LFPAC)
3. Planning and Natural Resources (PNR)

4. Real Property Committee
5. Board Appointee Evaluation

Following the Board's Rules of Procedure, Director Pete Siemens (Board Treasurer) will be assigned as one of the three members of ABC. At the January 19, 2013 Board meeting, the Board President appointed Directors Pete Siemens, Curt Riffle and Yoriko Kishimoto to ABC.

Section 2.30 of the Board's Rules and Procedure states that all Standing Committees are compensable and compensability for attendance of Ad Hoc Committee meetings is determined on an annual basis by the Board. It is recommended that Board members be compensated for attendance at all Board Committee meetings, including any newly formed Ad Hoc Committees. It is further recommended that Board member attendance at the two outside bodies, the Bay Ridge Trail Council and California Joint Powers Insurance Authority (CalJPIA), remain non-compensable.

In accordance with California Public Resources Code Section 5536 and Section 2.30 of the Board's Rules and Procedures, each District Board member may receive compensation in an amount not to exceed one hundred dollars (\$100) per day for each attendance at a Board meeting and no Board member may receive more than five hundred dollars (\$500) compensation in any one calendar month. Accordingly, with seven Board members the maximum the Board could receive pursuant to state law is \$42,000 per year. The District's current budget for Board meeting compensation has been and remains \$25,000 per fiscal year. If it is determined that additional funds are required, a budget adjustment will be requested during the FY2013-14 Mid-year Budget review.

The proposed committee assignments for 2013 are as follows:

**Action Plan and Budget:**

- Pete Siemens
- Curt Riffle
- Yoriko Kishimoto

**Planning and Natural Resources:**

- Jed Cyr
- Larry Hassett
- Curt Riffle

**Legislative, Funding and Public Affairs:**

- Nonette Hanko
- Cecily Harris
- Yoriko Kishimoto

**Real Property:**

- Nonette Hanko
- Pete Siemens
- Yoriko Kishimoto

**Board Appointee Evaluation:**

- Jed Cyr
- Larry Hassett
- Cecily Harris

As mentioned earlier in this report, the Board approved a Committee meeting schedule at its December 19, 2-0As mentioned earlier in this report, the Board approved a Committee meeting schedule at its December 19, 2012 Special Board Meeting. The Board approved the following Committee schedule:

- First Tuesdays of the month: LFPAC
- Second Tuesdays of the month: Real Property Committee
- Third Tuesdays of the month: Planning and Natural Resources
- Fourth and Fifth Tuesdays of the month: “Free” meeting dates available for Committee meetings.

Due to the nature of the Action Plan and Budget Committee and the Board Appointee Evaluation Committee, these two committees will meet on an as-needed basis.

### **FISCAL IMPACT**

There will be no new or incremental fiscal impact associated with this action. Board compensation for committee work is included in the annual budget and remains unchanged from the previous year.

### **PUBLIC NOTICE**

Public Notice was provided pursuant to the requirements of the Brown Act. No further notice is required.

### **CEQA COMPLIANCE**

This proposed action is not a project under the California Environmental Quality Act (CEQA) and no environmental review is required.

### **NEXT STEPS**

If approved, staff will prepare a new roster of Board Committee assignments for posting internally and on the District website. Staff is also updating the Board of Director’s Rules and Procedures outlining the changes made to the Committee process and will bring the updates to the Board for approval in February.

Responsible Department Manager:  
Ana Ruiz, Interim Assistant General Manager

Prepared by:  
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