



Midpeninsula Regional  
Open Space District

Legislative, Funding and Public Affairs Committee  
March 18, 2014

## LEGISLATIVE, FUNDING AND PUBLIC AFFAIRS COMMITTEE

Administration Office  
330 Distel Circle  
Los Altos, CA 94022

### DRAFT MINUTES

March 18, 2014

#### I. CALL TO ORDER

Director Hanko called the Special Meeting of the Legislative, Funding and Public Affairs Committee (LFPAC) to order at 2:30 p.m.

#### II. ROLL CALL

Members Present: Jed Cyr, Nonette Hanko, and Larry Hassett

Members Absent: None

Staff Present: Assistant General Manager Kevin Woodhouse, Assistant General Manager Ana Ruiz, General Counsel Sheryl Schaffner, Acting Operations Manager Brian Malone, Public Affairs Manager Shelly Lewis, Volunteer Program Manager Paul McKowan, and District Clerk Jennifer Woodworth

#### III. ORAL COMMUNICATIONS

None.

#### IV. ADOPTION OF THE AGENDA

**Motion:** Director Cyr moved, and Director Hassett seconded a motion to adopt the agenda.

VOTE: 3-0-0

#### V. COMMITTEE BUSINESS

##### 1. Selection of Committee Chair

Director Hassett nominated Director Hanko as Committee Chair, Director Cyr seconded the nomination.

VOTE: 3-0-0

**2. Approval of December 3, 2013 Minutes**

Director Hanko led a discussion regarding items being reviewed by the Committee and approval of Committee minutes before the item is brought to the Board for approval. Extensive discussion ensued.

**Motion:** Director Cyr moved, and Director Hassett seconded the motion to approve the minutes for the December 3, 2013 LFPAC meeting.

VOTE: 3-0-0

**3. Consideration of Memorial Trail Request for Bo Gimbal (R-14-53)**

Acting Operations Manager Brian Malone presented the staff report describing the numerous volunteer hours Bo Gimbal donated to the District making him the most productive volunteer in the District's history. Mr. Malone explained that Mr. Gimbal contributed his time and talents to many projects, especially related to trail construction and maintenance. Finally, Mr. Malone described the location of the trail proposed for naming after Mr. Gimbal.

Director Hassett provided comments praising Mr. Gimbal and the time he volunteered to serve the District.

Director Cyr praised Mr. Gimbal's efforts related to the District's trail construction.

Public hearing opened at 2:57 p.m.

Sandy Sommer, Mr. Gimbal's daughter, commented on her father's love of building trails with the District and thanked the District for considering naming a trail after him.

Public hearing closed at 2:58 p.m.

**Motion:** Director Hassett moved, and Director Cyr seconded a motion to recommend to the full Board approval to name a trail in Russian Ridge Open Space Preserve the "Bo Gimbal Trail" as a memorial to Bo Gimbal for his contributions to the District and the region.

VOTE: 3-0-0

**4. Consideration of District Volunteer Memorial Signs (R-14-56)**

Volunteer Program Manager Paul McKowan presented the staff report describing the efforts of the many volunteers and docents that have served and continue to serve the District and an appropriate way to recognize their efforts. Mr. McKowan described the locations proposed for the volunteer memorial signs and the criteria to be used for determining who will be included on the proposed sign. Finally, Mr. McKowan described the initial and ongoing costs for sign construction and maintenance.

Director Hassett expressed his concern regarding the sign building materials and maintenance costs. Director Cyr described alternate sign building materials that he learned about at the 2013

Special District's Parks Forum that may be a more cost effective method of updating and maintaining the proposed volunteer memorial sign.

Public hearing opened at 3:16 p.m.

No speakers present.

Public hearing closed at 3:16 p.m.

**Motion:** Director Hassett moved, and Director Cyr seconded a motion to approve the proposed program for memorializing deceased Volunteers and Docents who have provided a significant contribution to the District using memorial signs.

VOTE: 3-0-0

The Committee recessed at 3:18 p.m.

The Committee reconvened at 3:26 p.m. with all committee members present.

**5. Consider Board Policies for Revision and Creation during Calendar Year 2014 (R-14-45)**

District Clerk Jennifer Woodworth provided the staff report describing the policies that are proposed for revision.

Public hearing opened at 3:33 p.m.

No speakers present.

Public hearing closed at 3:33 p.m.

**Motion:** Director Cyr moved, and Director Hassett seconded a motion to direct staff to draft revisions to the Board Policy Manual to ensure conformity with state law and current District practice and return to the Committee for review of the revised policies.

VOTE: 3-0-0

**VI. ADJOURNMENT**

Chair Hanko adjourned the Regular Meeting of the Legislative, Funding and Public Affairs Committee at 3:38 p.m.

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Jennifer Woodworth, CMC  
District Clerk