



Midpeninsula Regional
Open Space District

Meeting 14-09

**REGULAR MEETING
BOARD OF DIRECTORS OF THE
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

Administrative Office – Board Room
330 Distel Circle, Los Altos, CA 94022

Wednesday, March 26, 2014

MEETING BEGINS AT 7:00 P.M.

A G E N D A

**7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA
REGIONAL OPEN SPACE DISTRICT**

ORAL COMMUNICATIONS – PUBLIC

ADOPTION OF AGENDA

SPECIAL ORDER OF THE DAY

Proclamation Honoring Dennis Danielson on his Retirement

CONSENT CALENDAR

1. Approve Minutes of the Special and Regular Board Meetings
[March 12, 2014](#)
2. [Approve Revised Claims Report](#)

BOARD BUSINESS

3. [Acceptance of the District's 2013-14 Compensation Study Report \(R-14-66\)](#)
[Final Report of the Compensation Study](#)

Staff Contact: Kevin Woodhouse, Assistant General Manager

General Manager's Recommendation: Accept the District's 2013-14 Compensation Study Report prepared by Koff & Associates.

- 4a. [Adoption of the Midpeninsula Regional Open Space District Fiscal Year 2014-15 Action Plan and Budget \(R-14-58\)](#)

Staff Contact: Kate Drayson, Administrative Services Manager and Lynn Tottori, Senior Management Analyst

Committee Recommendation:

1. Adopt the Midpeninsula Regional Open Space District Fiscal Year 2014-15 Action Plan and Budget as proposed by the General Manager (Refer to Items B and C).
 2. Direct the General Manager to:
 - a. Evaluate changing the District's fiscal year start date from April 1 to July 1.
 - b. Identify a mechanism for the Board to (1) identify new potential Action Plan projects ahead of the yearly Action Plan development process and (2) consider activating deferred projects for inclusion in the annual Action Plan.
- 4b. [Adoption of the Midpeninsula Regional Open Space District Fiscal Year 2014-15 Action Plan \(R-14-59\)](#)

Staff Contact: Kate Drayson, Administrative Services Manager

General Manager's Recommendation: Adopt the Midpeninsula Regional Open Space District Fiscal Year 2014-15 Action Plan

- 4c. [Adoption of the Midpeninsula Regional Open Space District Fiscal Year 2014-15 Budget \(R-14-60\)](#)

Staff Contact: Kate Drayson, Administrative Services Manager and Lynn Tottori, Senior Management Analyst

General Manager's Recommendation: Adopt a Resolution approving the budget for Fiscal Year 2014-15, as well as the new Classification and Compensation Plan for Fiscal Year 2014-15, which reflects the salary costs that are included in the proposed budget

5. [Approval of the Fiscal Year 2014-15 Annual Claims List \(R-14-61\)](#)

Staff Contact: Kate Drayson, Administrative Services Manager and Andrew Taylor, Accountant

District Controller's Recommendation: Approve the Fiscal Year 2014-15 Annual Claims List, including debt service payments.

6. [Agreement to Manage Slender False Brome on Private Properties near District Preserves \(R-14-48\)](#)

Staff Contact: Cindy Roessler, Senior Resource Management Specialist

General Manager's Recommendation: Authorize the General Manager to:

1. Approve a cooperative agreement with the San Mateo County Resource Conservation District for a total of \$100,350 in Fiscal Year 2014-15 to treat slender false brome on private properties near District preserves.
 2. Exercise the option to extend the agreement for a second and third year if the program is successful for a total not-to-exceed amount of \$311,866 over the three-year term.
7. [Special District Leadership Foundation's District Transparency Certificate of Excellence \(R-14-09\)](#)

Staff Contact: Jennifer Woodworth, District Clerk

General Manager's Recommendation: Direct staff to include application to Special District Leadership Foundation's District Transparency Certificate of Excellence Program and completion of associated requirements in the District's FY2014-15 District-wide Action Plan

8. [Assignments to Santa Clara Valley Water District's Water Commission \(R-14-65\)](#)

Staff Contact: Jennifer Woodworth, District Clerk

General Manager's Recommendation: Assign one Director as the Midpeninsula Regional Open Space District Representative and assign one Director as an alternate to Santa Clara Valley Water District's Water Commission.

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for factual information; request staff to report back to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

ADJOURNMENT

***TO ADDRESS THE BOARD:** The President will invite public comment on agenda items at the time each item is considered by the Board of Directors. You may address the Board concerning other matters during Oral Communications. Each speaker will ordinarily be limited to three minutes. Alternately, you may comment to the Board by a written communication, which the Board appreciates.*

***Consent Calendar:** All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 330 Distel Circle, Los Altos, California 94022.

CERTIFICATION OF POSTING OF AGENDA

I, Jennifer Woodworth, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the Regular Meeting of the MROSD Board of Directors was posted and available for review on March 21, 2014, at the Administrative Offices of MROSD, 330 Distel Circle, Los Altos California, 94022. The agenda materials are also available on the District's web site at <http://www.openspace.org>.

Jennifer Woodworth

Signed this 21st day of March, 2014, at Los Altos, California.

