



Midpeninsula Regional
Open Space District

Meeting 14-23

**SPECIAL MEETING
BOARD OF DIRECTORS OF THE
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

Administrative Office – Board Room
330 Distel Circle, Los Altos, CA 94022

Thursday, August 28, 2014
SPECIAL MEETING BEGINS AT 5:00

A G E N D A

**5:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA
REGIONAL OPEN SPACE DISTRICT – STUDY SESSION**

ROLL CALL

1. [Overview of Measure AA Implementation Process \(R-14-113\)](#)

Staff Contact: Ana Ruiz, Assistant General Manager

General Manager's Recommendation:

1. Receive an informational presentation on the Measure AA implementation process, including an overview of the different major implementation components, their coordination and sequencing over the next two years, progress on Measure AA projects (to date and through the end of Fiscal Year 2014-15), and potential strategies to streamline project delivery.
2. Confirm level of full Board involvement and oversight on implementation of Measure AA over the next two years as set out in the staff report.
3. Direct the formation of a new Measure AA Implementation Ad Hoc Committee to provide the General Manager with strategic guidance during this next year on the initiation of new processes for the effective implementation and delivery of Measure AA projects.

ADJOURNMENT

**7:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA
REGIONAL OPEN SPACE DISTRICT**

ORAL COMMUNICATIONS – PUBLIC

ADOPTION OF AGENDA

SPECIAL ORDER OF THE DAY

Presentation of Proclamation to Peninsula Open Space Trust

Presentation of Proclamation to Save the Redwoods

Presentation of Proclamation to Committee for Green Foothills

Presentation of Proclamation to Sempervirens Fund

Presentation of Proclamation to Greenbelt Alliance

CONSENT CALENDAR

1. [Approve Minutes of the August 13, 2014 Regular Board Meeting](#)

2. [Approve Claims Report](#)

3. [Resolution Honoring East Bay Regional Park District](#)

Staff Contact: Shelly Lewis, Public Affairs Manager

General Manager's Recommendation: Adopt the resolution honoring and commending the East Bay Regional Park District on its 80th anniversary.

4. [Amend Contract with Ascent Environmental for the Integrated Pest Management Program \(R-14-109\)](#)

Staff Contact: Cindy Roessler, Senior Resource Management Specialist

General Manager's Recommendation: Authorize the General Manager to amend the professional services contract with Ascent Environmental for the Integrated Pest Management Program to increase the total contract amount by \$15,698 to a not to exceed amount of \$332,065, for consultation regarding safety of pesticides and for revisions to the program documents.

BOARD BUSINESS

5. [Response to the 2013-14 Management Letter from the Auditor \(R-14-110\)](#)

Staff Contact: Michael Foster, Controller and Andrew Taylor, Accountant

General Manager's Recommendation: Accept the response to the Management Letter from the District Auditor, Chavan & Associates, received July 30, 2014.

6. [Professional Services Contract Authorization for a Financial and Operational Sustainability Model Study \(R-14-112\)](#)

Staff Contact: Kevin Woodhouse, Assistant General Manager

General Manager's Recommendation: Authorize the General Manager to enter into a professional services contract with Management Partners, of San Jose, CA, for a not-to-exceed amount of \$118,690, which includes the project proposal amount of \$107,900 and a ten percent contingency amount of \$10,790, to complete a Financial and Operational Sustainability Model Study.

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for factual information; request staff to report back to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

ADJOURNMENT

TO ADDRESS THE BOARD: *The President will invite public comment on agenda items at the time each item is considered by the Board of Directors. You may address the Board concerning other matters during Oral Communications. Each speaker will ordinarily be limited to three minutes. Alternately, you may comment to the Board by a written communication, which the Board appreciates.*

Consent Calendar: *All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 330 Distel Circle, Los Altos, California 94022.

CERTIFICATION OF POSTING OF AGENDA

I, Jennifer Woodworth, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the Regular Meeting of the MROSD Board of Directors was posted and available for review on August 22, 2014, at the Administrative Offices of MROSD, 330 Distel Circle, Los Altos California, 94022. Agenda materials are also available on the District's website at <http://www.openspace.org>.

Jennifer Woodworth

Signed this 22nd day of August, 2014, at Los Altos, California.

