



Midpeninsula Regional
Open Space District

R-14-121
Meeting 14-26
September 24, 2014

AGENDA ITEM 3

AGENDA ITEM

Authorization to Purchase One Hybrid Vehicle

GENERAL MANAGER'S RECOMMENDATION

A handwritten signature in black ink, appearing to be "J. J. J.", located to the right of the "GENERAL MANAGER'S RECOMMENDATION" heading.

Authorize the General Manager to execute a purchase contract with the State Department of General Services and associated contract dealers to purchase one hybrid vehicle not to exceed \$30,000.

SUMMARY

The Board approved \$740,000 in the FY2014-15 budget for the purchase of capital equipment including the replacement of five (5) field vehicles and the addition of two Administrative Office vehicles assigned to the Real Property Department and the Volunteer Program Lead. All of the approved equipment and vehicles have been ordered. Due to cost savings of purchasing equipment and vehicles through the State of California Department of General Services, the District has unspent funds available in this year's budget, which could be used to purchase one additional vehicle. The General Manager recommends purchasing a hybrid vehicle to be assigned to the Administrative office.

DISCUSSION

At the April 23, 2014 regular board meeting, the Board authorized purchasing of capital equipment for FY2014-15 (R-14-72). The funding for purchase of this equipment and vehicles was included in the FY2014-15 budget approved by the Board at the March 26, 2014 regular Board meeting.

The purchase of a hybrid vehicle will be an economical and environmentally beneficial option for use by administrative staff. This vehicle will be available for frequent local trips which do not require a four-wheel drive truck or SUV. The addition of another shared vehicle will increase availability of administration vehicles which are frequently used for field projects.

Staff has researched both electric and hybrid vehicles and recommends a plug - in hybrid as the best option due to range of travel and recharging times related to pure electric vehicles. In addition there are state and federal rebates available for the plug - in hybrid the District will qualify for.

FISCAL IMPACT

Purchase of a hybrid vehicle will cost a not-to-exceed amount of \$30,000. Sufficient funding remains in the approved FY2014-15 capital equipment budget for the purchase of this additional vehicle.

BOARD COMMITTEE REVIEW

There was no Committee review for this agenda item as it is an opportunity that was not anticipated in the budget and is time sensitive due to the timing of the State of California Department of General Services contract.

PUBLIC NOTICE

Public notice was provided as required by the Brown Act.

CEQA COMPLIANCE

No environmental review is required as the recommended action is not a project under the California Environmental Quality Act (CEQA).

NEXT STEPS

If approved by the board, staff will prepare a purchase order for this vehicle utilizing the State of California Department of General Services contract.

Responsible Department Head:
Michael Newburn, Operations Manager

Prepared by:
Michael Jurich, Support Services Supervisor