



Midpeninsula Regional
Open Space District

SPECIAL MEETING

PLANNING AND NATURAL RESOURCES COMMITTEE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

Administrative Office – Board Room
330 Distel Circle
Los Altos, CA 94022

October 21, 2014

DRAFT MINUTES

I. ROLL CALL

Director Riffle called the Special Meeting of the Planning and Natural Resources Committee to order at 2:33 p.m.

Members Present: Yoriko Kishimoto, and Curt Riffle

Members Absent: Jed Cyr

Staff Present: General Manager Steve Abbors, Assistant General Manager Ana Ruiz, General Counsel Sheryl Schaffner, Operations Manager Michael Newburn, Operations Project Manager Aaron Hébert, Planner III Gina Coony, Planner II Gretchen Laustsen, and District Clerk Jennifer Woodworth

II. ORAL COMMUNICATIONS

There were none.

III. ADOPTION OF AGENDA

Motion: Director Kishimoto moved, and Director Riffle seconded the motion to adopt the agenda.

VOTE: 2-0-0 (Director Cyr absent)

IV. COMMITTEE BUSINESS

1. Approval of Minutes April 15, 2014

Motion: Director Kishimoto moved, and Director Riffle seconded the motion to approve the minutes.

VOTE: 2-0-0 (Director Cyr absent)

2. Draft Construction and Demolition Waste Stream Diversion Policy (R-14-129)

Operations Project Manager Aaron Hébert provided the staff report describing the District's existing salvage and hazardous waste disposal policies as well as existing laws related to solid waste diversion. Mr. Hébert described various county waste stream diversion goals and their permitting processes with which the District complies. Planner III Gina Coony described the typical construction and demolition materials generated by District projects. Mr. Hébert described the current process used by District to salvage various materials. Ms. Coony provided examples of various District diversion strategies used in District projects to recycle materials, several of which were recycled and reused at the project sites. Finally, Ms. Coony provided staff's policy recommendation to evaluate each District project site's materials for opportunities for recycling with the standard being set that 100% of recyclable materials will be required to be recycled.

Director Kishimoto requested that recyclable materials be defined in the draft policy.

Ms. Coony explained that the definition was left vague to allow for expansion of recyclable materials based on improvements in technology and recycling processes.

Director Kishimoto asked that the policy be amended to read "divert 100% of all recyclable materials, the minimum of which is described in Exhibit 2, Section 2 of this policy, as may be administratively amended from time to time."

Director Riffle inquired regarding possible salvage of materials at District demolition sites.

Ms. Coony explained that many of the potentially salvageable materials are not desirable to salvage companies due to potential hazardous waste concerns.

Director Riffle inquired if there was a process by which to lessen the time for managing demolitions to prevent degradation of value.

Mr. Hébert explained staff is working with salvage experts to identify salvageable materials and evaluate potential hazardous materials as soon as possible upon acquisition of real property.

Director Riffle suggested the District consider notifying members of the public of the new policy.

Public hearing opened at 3:26 p.m.

No speakers present.

Public hearing closed at 3:26 p.m.

Motion: Director Kishimoto moved, and Director Riffle seconded the motion to recommend to the full Board approval of the Construction and Demolition Waste Diversion Policy, as amended.

VOTE: 2-0-0 (Director Cyr absent)

3. Update on Prospect Road Parking Lot Safety Structure, Fremont Older Open Space Preserve (R-14-128)

Planner II Gretchen Laustsen provided the staff report describing the location of the Fremont Older Open Space Preserve and its current parking areas. Ms. Laustsen summarized past District studies of potential parking areas for the preserve and litigation filed regarding the site's parking areas. Ms. Laustsen described the continuing problems regarding stray golf balls from the nearby Saratoga County Club striking preserve visitors' vehicles. Ms. Laustsen described the two potential options for structures to protect preserve visitors and their vehicles from the stray golf balls providing the pros and cons of a vertical netting structure and a horizontal canopy structure. Finally, Ms. Laustsen described the next steps in the process for designing and constructing a structure to protect preserve visitors and their vehicles.

Director Kishimoto inquired if the Saratoga Country Club reconfiguring their golf course has reduced the number of stray golf balls in the parking lot.

General Manager Steve Abbors explained that the number of stray golf balls has been greatly reduced.

Director Riffle inquired any wildlife will be affected by construction of the canopy.

Ms. Laustsen confirmed that a biologist has already visited the site and provided recommendations regarding wildlife.

Director Riffle inquired if the District is continuing to look for alternate or additional parking areas for the Fremont Older preserve.

Mr. Abbors explained District staff will continue to look for additional parking areas for this preserve as they become available.

Public hearing opened at 3:53 p.m.

No speakers present.

Public hearing closed at 3:53 p.m.

No Committee action required.

IV. ADJOURNMENT

Director Riffle adjourned the Special Meeting of the Planning and Natural Resources Committee of Midpeninsula Regional Open Space District at 3:54 p.m.

Jennifer Woodworth, CMC
District Clerk