



Midpeninsula Regional  
Open Space District

**MIDPENINSULA REGIONAL OPEN SPACE DISTRICT  
ACTION PLAN AND BUDGET COMMITTEE**

Administrative Office – Board Room  
330 Distel Circle  
Los Altos, CA 94022

**Thursday, January 29, 2015  
1:00 PM**

**A G E N D A**

**1:00 SPECIAL MEETING OF THE ACTION PLAN AND BUDGET COMMITTEE OF  
THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT – PUBLIC SESSION**

**ROLL CALL**

**COMMITTEE MEMBERS: DIRECTORS KISHIMOTO, RIFFLE, SIEMENS**

**ORAL COMMUNICATIONS - PUBLIC**

**ADOPTION OF AGENDA**

**COMMITTEE BUSINESS**

1. Appoint Committee Chair
2. Approve the December 10, 2014 [Action Plan & Budget Committee Minutes](#)
3. Review Committee's Responsibilities
  - a. Preparation of Committee's Report of the Fiscal Year 2015-2016 Budget
  - b. Review of Controller's Report
  - c. Review of Proposed District Budget and Guidelines
  - d. Review of General Issues Relating to the District's Action Plan, Budget, and Finances
4. [Review of Committee's Recommendations from Prior Fiscal Years](#)
  - a. Upon completion of the Vision Plan, evaluate the feasibility of a Five-Year CapEx Forecast
  - b. District Reserve Policy
  - c. Changes to Claims Process and Claims Report
  - d. Develop Employee Compensation Guiding Principles for Board consideration
  - e. Evaluate changing District's fiscal year to begin July 1
  - f. Identify time for Board to provide input on Action Plan projects
5. Review of Fiscal Year 2015-2016 Action Plan/Budget Process

6. Overview of District Proposed Fiscal Year 2015-2016 Action Plan
7. [Review of Proposed Fiscal Year 2015-2016 Action Plans](#)
8. Discussion of Other General Issues Concerning Committee's Roles, Responsibilities, and Tasks for Fiscal Year 2015-2016 Action Plan and Budget Development

**4:00 ADJOURNMENT**

*TO ADDRESS THE COMMITTEE: The Chair will invite public comment on agenda items at the time each item is considered by the Committee. Each speaker will ordinarily be limited to three minutes. Alternately, you may comment to the Committee by a written communication, which the Committee appreciates.*

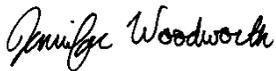
In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 330 Distel Circle, Los Altos, California 94022.

**CERTIFICATION OF POSTING OF AGENDA**

I, Jennifer Woodworth, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the Special Meeting of the MROSD Action Plan & Budget Committee was posted and available for review on January 23, 2015, at the Administrative Offices of MROSD, 330 Distel Circle, Los Altos California, 94022. The agenda is also available on the District's web site at <http://www.openspace.org>.

Signed January 23, 2015 at Los Altos, California.



District Clerk

